

Date:

NOFFCU
PO Box 689
Metairie, LA 70004

Attention: Lending Director

Subject: Your loan number:
Names on loan documents:
Property and/or mailing address

This is a "qualified written request" under Section 6 of the Real Estate Settlement Procedures Act (RESPA).

I am writing because:

I understand that under Section 6 of RESPA you are required to acknowledge my request within 20 business days and must try to resolve the issue within 60 business days.

Sincerely,

Your name:
Your address:
Your daytime phone number:

REMEMBER: This letter SHOULD NOT be included with your mortgage payment, but should be sent separately to the customer service address.

You SHOULD continue to make the required mortgage and escrow payment until the request is resolved.

You may bring a private right of action under Section 6, if you suffer damages due to the lender's servicing of the loan. See the [RESPA statute and regulations](#).