Thank you for being a member. We look forward to serving you!

Thank you for being a member of our Credit Union. Our Credit Union is a full-service financial institution owned by all its members, including you. Since we are member-owned, we work exclusively to provide our members with excellent service, accounts, loans and other valuable financial products. We look forward to helping you with our products and services to achieve all your financial goals!

To assist you with our products and services, we acquired your information and consent using our Part 1 form. We are also providing this Part 2, which along with the form and our records, creates the Member Service Agreement (MSA) with us. The MSA, and specifically this Part 2, provides you with comprehensive information about the advantages and responsibilities of, and disclosures for the products and services you have with us. It also assists us in serving the best interests of our members. Should you have questions about any matter addressed in this Part 2 of the MSA, please contact us during business hours at the number or address above and we will be happy to assist you. Thank you again for being a member with us. We greatly appreciate it and look forward to serving you!

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Member Service Agreement • Part 2

1. This is an Agreement between You and Us

a. The Purpose of this Part 2 of the Member Service Agreement

This Member Service Agreement (MSA) Part 2 provides you with comprehensive information about the privileges and responsibilities of the products and services you have with us. It also assists us in serving the best interests of the members of our Credit Union.

Please read and keep a copy of this MSA Part 2 document, and all contracts you have with us, for future reference.

b. Agreement to Membership, Products and Services

When you join our Credit Union and start accounts, loans, products and services with us, you may sign a Part 1 service form, and will be provided or be able to access this Part 2 document. The Parts 1 and 2, along with the related information and documents in our records, create the Member Service Agreement with us.

We refer to our Member Service Agreement form as a “Part 1 form” or “service form.” We (or you) may complete the form, which you review and sign or authorize to use our products and services. The form may include information about you, the ownership and survivorship features of accounts, and the products and services you have requested. This information is entered in our documents or computer system. In fact, the service form may consist entirely of information in our computer system. The forms, documents and information are retained in our records and are used to start, maintain and manage the products and services you have with us. They are the first part of our Member Service Agreement - the “Part 1.”

We refer to this document as the “Part 2” of our Member Service Agreement. The Part 2 explains the terms of membership, products and services with us. It also includes “Our Electronic Funds Transfer Terms,” “Funds Availability of Deposits,” “Our Rates & Service Charges” and “Our Privacy Notice.” Most of these disclosures are found at the end of this Part 2, and are also accessible separately from the Part 2 on our website or on request from us. The Part 2 is the second part of our Member Service Agreement.

You understand that Parts 1 and 2, along with the information and documents in our records, create a legally binding contract with us. This contract is the Member Service Agreement, which we refer to as the “MSA.” The MSA addresses how membership, products and services are started, confirmed, maintained, reviewed, changed, added or terminated (please see the word “action” in Provision 1.e.). The MSA applies when you take actions, conduct transactions on or use our products and services. It also addresses how we manage and communicate with you about our products and services. The terms of the MSA apply to all products and services unless those terms are superseded (controlled) by specific provisions in the contracts for those products and services. The MSA also applies to any person or organization that wants to take action, conduct a transaction or requests us to act on any matter concerning the business of our Credit Union. You consent to the terms of the MSA when you apply for membership, share your information with us, sign or authorize a document, use a product or service, receive or have access to a periodic statement, or request to do, or do, business with us by any method we allow. When you perform any of the preceding activities, you also affirm all the information you provide to us is complete and true, and any document has been completed and the information has been entered accurately in a document or our computer system and according to your instructions, as reflected in our records. You agree we may rely exclusively on the terms of the MSA and have no obligation to rely on any non-Credit Union documentation unless otherwise required by law. You understand you may contact us and request to review or access a paper or electronically managed copy of your information or document in our records, the current version of this Part 2, and all disclosures or other contracts, any time we are open for business. You may also access a current version of this Part 2 and all disclosures on our website at www.noffcu.org.

1) Please assure every Account meets Your Planning Needs.

Please make sure the ownership and survivorship features of the account(s) you have with us match your financial and estate planning needs. This is particularly important if you have requested to have more than one account with us, or have designated a beneficiary/POD payee or beneficiaries/POD payees on the account(s) with us (please see Provision 4). Your affirmation that the account(s) you have with us match your financial and estate planning needs assists us in providing you with excellent service and assure we manage the account(s) according to your wishes.

c. Organization of this Part 2 of the MSA

The twenty-six (26) Provisions of the Part 2 are organized chronologically, starting with important information, definitions and management matters you should know about the MSA. The Part 2 then addresses membership and starting new products and services. The Part 2 thereafter explains how you may conduct transactions on and use our products and services, and how we maintain and manage them. It also describes how you or we may make changes and additions to products, services and the contracts that govern them. Finally, the Part 2 concludes with four (4) important disclosures that also affect our accounts, products and services: “Our Electronic Funds Transfer Terms,” “Funds Availability of Deposits,” “Our Rates & Service Charges” and “Our Privacy Notice.” You may see the general organization of the Part 2 by reviewing the left side of the Table of Contents, which contains the twenty-six (26) Provisions, and then the right side of the Table of Contents, which contains the disclosures.

You may access any Provision or disclosure by page number, or by clicking on the title of the Provision or disclosure in the PDF of the Part 2. You may return to the Table of Contents in the PDF of the Part 2 by clicking on the acronym “TOC” located in the right lower corner of the PDF. Should you have questions about the organization of the Part 2, please contact us during business hours and we will be happy to assist you.

d. Questions? Please Contact Us at Your Earliest Convenience

You may visit our branch or contact us at 504-889-9090 or toll-free at 800-647-1689 during business hours for assistance with questions or concerns about the accounts, loans, products or services you have with us. It is important you read and follow the terms of the MSA so 1) we meet your product and service needs, 2) you fully benefit from the advantages of membership with us, and 3) you fulfill all your responsibilities and avoid service charges, costs, losses or liability.

The MSA is written in English. It is your responsibility to get help from someone you choose if you have any difficulties in reading or understanding the MSA. Also, if you attempt to initiate an action or transaction on a product or service by communicating with us in a language other than in English, we have no obligation to permit or conduct the action or transaction unless we communicate about the action or transaction with you in that language. If you need help with any matter addressed in the MSA, contract, product or service, please contact us at your earliest convenience.

e. Important Definitions for the Member Service Agreement

A number of important words and phrases used throughout the MSA are identified below by bolded capitalized words and phrases, and defined in alphabetical order (with the exception of “You” and “Us,” which are defined first). To assure you are aware of specific important definitions, several key and frequently used words and phrases that follow are italicized throughout this Part 2. They include action, by any method we allow, computer system, document, electronically manage, manage, our records, terms and transaction. Please contact us during business hours with any questions you may have about the definitions of the MSA.

You and Us. The words “you” and “your” mean 1) a member, owner, trustee, fiduciary, or person who requests to take action or conduct a transaction on membership, accounts, loans, products or services with us, and 2) any person or organization that requests us to act on
any matter concerning the business of our Credit Union. The words “we,” “our” and “us” mean the Credit Union and our associates.

**Accessible.** We use the words “accessible,” “access” and “accessibility” to explain how 1) we may provide, and you may review and obtain, paper or electronically managed documents and the information that pertains to products and services with us, and 2) you may start and use a product or service as we allow.

**Account.** The words “account” and “subaccount” mean one of three (3) types of savings products you may start and use to hold your funds with us: a savings (share) account, a checking (share draft) account or a term account (commonly referred to as a certificate or share certificate account). Accounts, along with membership and loans, are one of the three primary categories of products at our Credit Union. For further information, please see Provisions 2.k., 4., 6., 7., 11., 17., 23. and 25.

**ACH.** Is an abbreviation for an automated clearing house transaction, which is an electronic credit to or debit from an account with us processed through an automated clearing house network. An ACH is an electronic fund transfer (EFT).

**Action.** The word “action” and the phrases “action on,” “take action” and “take action on” mean to start, confirm, maintain, review, change, add or terminate membership, accounts, loans, products or services with us by any method we allow.

**Add.** The words “add,” “adding,” “addition” and “additional” mean to take action to start and add a new account, product or service to the current products and services you have with us by any method we allow. We may note an addition by placing an “A” (for added) in a box on our form. For further information, please see Provision 17.

**AIF.** Is an abbreviation for an attorney-in-fact of a power of attorney.

**As We Offer.** The phrases “as we offer” and “we offer” mean the products and services we may provide, and the methods (ways) you may access them. For further information, please see Provision 1.f.2.

**Associate.** The word “associate” and the phrases “associated person” and “associated organization” mean any person or organization employed or approved by us to assist us in any way with the business of our Credit Union.

**ATM.** Is an abbreviation for an Automated Teller Machine.

**Attorney-in-Fact.** The phrase “attorney-in-fact” means an attorney-in-fact under a power of attorney. An attorney-in-fact may be named as an attorney-in-fact on a service form or in our records and managed as we allow. For further information, please see Provision 4.g.

**Beneficiary.** The word “beneficiary” and the phrase “payable on death (POD) payee” mean a person or organization designated to receive the funds on the death of the owner (or the last owner) on an account. For further information, please see Provisions 4.a., b. and 25.b.

**By Any Method We Allow.** The phrases “by any method we allow,” “as we allow” and “we allow,” and the word “method” mean the ways you may start, consent to, access, take action, conduct transactions or use membership, accounts, loans, products and services with us in-person, online or by phone, mail or ATM as we offer. For further information, please see Provision 2.i.

**Change.** The words “change,” “changed,” “changing,” “revise,” “revised,” “revising,” “update,” “updated” and “updating” mean to take action to amend or modify any information, contract or matter pertaining to a person, account, product or service, or add a person to or remove a person from an account, product or service as we allow. We may note a change by placing a “C” (for changed) in a box on our form. For further information, please see Provision 17.

**Check.** The word “check” means a check, share draft or draft issued, negotiated, deposited, collected, presented, paid or dishonored in any physical or electronic format we recognize. For further information, please see Provisions 6., 7., 15. and 22.b.

**Close.** The words “close,” “closed” and “closing” mean to terminate an account, product, service or contract as we allow. Please see the definition of “Terminate.”

**Computer System.** The phrase “computer system” means, but is not limited to, all hardware, software and technology we use to electronically manage any aspect of our Credit Union’s business, including your actions and transactions on membership, accounts, loans, products, services, information and documents. Our data processing system is part of our computer system, and our computer system is part of our records. For further information, please see Provision 2.e.

**Conduct.** The words “conduct,” “conducts” and “conducting” mean your consent and 1) performance of a transaction to deposit or withdraw funds from, 2) access to information about, or 3) use of, a product or service by any method we allow. For further information, please see Provisions 2.1. and 5.

**Consent.** The words “consent,” “agree,” “authorize,” “authorization” and “authorizing” mean your assent to (approval of) 1) the MSA and any contract, as applicable, 2) any product or service, and 3) any actions, transactions on and use of membership, accounts, loans, products or services by any method we allow. For further information, please see Provision 2.b.

**Contents.** The word “Contents” and the phrase “Table of Contents” refer to the first page of this Part 2 document that lists the twenty-six (26) Provisions (in the left column) and the Disclosures (in the right column) that are contained in this Part 2. You may access a specific Provision or disclosure by clicking on the title in the Table of Contents in the PDF of the MSA. You may also go to the Table of Contents from anywhere in the Part 2 by clicking on the acronym “TOC” located in the right lower corner in the PDF of the Part 2.

**Contract.** The words “contract” and “agreement” mean the MSA, any other contract or agreement that addresses membership, accounts, loans, products and services you have with us, and any changes or additions we make to the MSA, contract or agreement from time to time. For further information, please see Provision 1.f.2.

**Costs.** The words “cost” and “costs” mean all expenses, employee time, fees, charges, reimbursements, penalties, attorney or other professional fees, collection costs, losses, liabilities, physical damages, travel and related expenditures or litigation we incur addressing any matter involving you or the products and services you have with us.

**Disclosures.** The words “disclosure” and “disclosures” generally mean the explanatory information that addresses your rights under specific federal or state laws that we provide (or you may access) along with or separately from this Part 2, and are part of the MSA. Please review the right column of the Table of Contents to see the disclosures included at the end of this Part 2.

**Document.** The words “document” or “documents” mean, but are not limited to, anything on paper or electronically managed copy, image, text, information, data, record and file we create or use to manage any aspect of our Credit Union’s business, including your actions and transactions on our products and services. An example of a typical document is a contract you authorize to start a product or service with us. Our documents are retained in our records. For further information, please see Provision 2.d.

**Documentation.** The word “documentation” means anything on paper or electronically managed copy, image, text, information, data, record and file you offer to us (or we request) to perform due diligence or verify your authority to allow you to take action or conduct a transaction on a product or service. For further information, please see Provision 2.d.1.

**EIN.** Is an abbreviation for Employer Identification Number.

**EFT.** Is an abbreviation for electronic fund transfer, which is an electronic credit to or debit from an account with us. For further information, please see “Our Electronic Funds Transfer Terms” at the end of this Part 2 of the MSA.
Electronically Manage. The phrases “electronically manage,” “electronically managed,” “electronic management” and the words “electronically” and “electronic” mean the use of our computer system and technology to create, start, enter, obtain consent to, copy, image, retain, provide, operate, conduct, execute, facilitate, secure, administer, maintain, support, service, assist with, change, add, update, collect on, terminate and protect any aspect of our Credit Union’s business. This definition includes the electronic management of all your information, documents, actions and transactions on our products and services. For further information, please see Provision 2.6(1).

Enter. The words “enter,” “entered,” “entering,” “note,” “noted,” “noting,” “reflect,” “reflected” and “reflecting” mean that we (or you, as we allow) type, input or write your information in documents or our computer system that pertains to your actions and transactions on our products and services, which becomes part of and is retained in our records.

Fiduciary. The word “fiduciary” refers to a relationship in which a person or organization has a responsibility to act for the benefit of another person, organization or purpose. A fiduciary may be named as a fiduciary on a service form or in our computer system and managed as we allow. For further information, please see Provisions 4.d. through I.

Funds Availability of Deposits. Is the explanatory information we provide about your rights concerning the availability of funds from deposits to an account with us. Please see “Funds Availability of Deposits” at the end of this Part 2 of the MSA.

ID. Means current government-issued photo identification.

Initiate. The words “initiate,” “initiated” and “initiating” mean to “start” products or services as we allow. Please see the definition of “Start.”

Internet Service. The phrases “internet service,” “internet services,” “e-commerce services” and “online services” mean our products and services that can be accessed and used through the internet as we offer, which are part of our computer system.

IRS. Is an abbreviation for the Internal Revenue Service.

Item. The word “item” means a promise or order to pay money in any form or medium we recognize.

Loan. The word “loan” means one of our lending products. Loans, along with membership and accounts, are one of the three primary categories of products at our Credit Union.

Maintain. The words “maintain,” “maintaining” and “maintenance” mean your and our activities to keep the accounts, loans, products, services, actions, transactions, information and documents you have with us active, operational and current. For further information, please see Provision 11.

Manage. The words “manage,” “management” and “managing” mean all our work-related activities to create, start, enter, obtain consent to, copy, image, retain, organize, provide, operate, conduct, execute, facilitate, secure, administer, maintain, support, service, assist with, change, add, update, collect on, terminate and protect any aspect of our Credit Union’s business. The definition of “manage” includes the management of all your information, documents, actions and transactions on our products and services. Electronic management (as defined in this Part 2) is one way we manage our business and the accounts, products and services you have with us. For further information, please see Provisions 2. and 11.

Member. The word “member” means a person who has met the requirements of membership and has joined our Credit Union. The privilege of membership, along with accounts and loans, is one of the three primary categories of products at our Credit Union. For further information, please see Provision 3.

Member Service Agreement. The Member Service Agreement (the MSA) is a contract composed of our Part 1 service form, the documents and information in our records and this Part 2.

Membership Share. The phrase “membership share” means a specific amount of your money in an account that represents the required deposit to be a member and owner of our Credit Union.

Mobile Device. The phrase “mobile device” means any transportable equipment or technology (typically a phone or tablet) that allows you to access the internet to take actions, conduct transactions or use the products and services as we offer.

MSA. Is an abbreviation for the Member Service Agreement, which is a contract composed of our Part 1 service form, the documents and information in our records and this Part 2.

NACHA. Is an abbreviation for the National Automated Clearing House Association, which operates the Automated Clearing House (ACH) transactions system. For further information, please see Provision 5.c.

Open. The words “open,” “opened” and “opening” mean to “start” membership, accounts, products or services with us as we allow. Please see the definition of “Start.”

Organization. The word “organization” means a business, association or other private or government entity, whether formally organized and/or recognized under the law or not.

Original. The word “original” refers to the first document (such as a Part 1 or other form) we use to start new products and services. We may note the original use of a form by placing an “O” (for original) in a box on the form.

Our Check. The phrase “our check” means our cashier’s or teller’s check that we write (issue) to people, organizations or you. For further information, please see Provisions 5.a., 6.e.,g.,n. and 22 b.

Our Electronic Funds Transfer Terms. Is the explanatory information we provide about your rights concerning EFT debits and credits to an account with us. Please see “Our Electronic Funds Transfer Terms” at the end of this Part 2 of the MSA.

Our Privacy Notice. Is the explanatory information we provide about your information we collect and retain in the ordinary course of business of our Credit Union. Please see “Our Privacy Notice” at the end of this Part 2 of the MSA.

Our Rates & Service Charges. Is the explanatory information we provide about the rates we pay on accounts and charges we may require for services we offer. This disclosure may also be referred to as the “Rate and Fee Disclosure” in the MSA. Please see “Our Rates & Service Charges,” which is part of the MSA. You may access this disclosure on our website or by contacting us during business hours.

Our Records. The phrases “our records,” “on file,” “in our files” and the word “files” mean all documents and information we create, retain and use to manage any aspect of our Credit Union’s business, including your information, documents, actions and transactions on our products and services. Our records are primarily contained in and composed of our physical paper files and computer system. For further information, please see Provision 2.h.

Owner. The word “owner” means a person designated in our records as an “owner,” who may take actions, conduct transactions and use our accounts, products and services. An owner typically owns the funds in an account. For further information, please see Provisions 2.g., 3., 4., 11., 17., 23. and 25.

Ownership and Survivorship Feature Information. The phrase “ownership and survivorship feature information” means the number and identity of owners on an account, and whether the funds in the account will ultimately go to a surviving owner, an owner’s estate or a designated beneficiary(s)/POD payee(s), according to our records. For further information, please see Provisions 4., 13.a. and 25.

Part 1. The phrase “Part 1” means any service form, document and/or the information on paper or electronically managed in our computer system, used for any action or transaction on our products and services. For further information, please see Provision 2.d.

Part 2. The phrase “Part 2” means this document, which along with service forms, the information and documents in our records and
other contracts, as applicable, comprises the Member Service Agreement (MSA). This Part 2 contains a majority of the terms of the MSA. For further information, please see Provision 2.

**Payable on Death Payee.** The phrase “payable on death (POD) payee” and the word “beneficiary” mean a person or organization designated to receive the funds on the death of the owner (or the last owner) on an account. For further information, please see Provisions 4.a., b. and 25.b.

**PDF.** The acronym “PDF” is an abbreviation for Portable Document Format file. It is a format we may use to electronically manage information and documents to address any aspect of our Credit Union’s business, including your actions and transactions on our products and services. For further information, please see Provision 2.e.2.

**People and Person.** The words “people” and “person” mean human beings.

**Personal Identification Number.** The phrase “personal identification number (PIN)” means a confidential number you use to conduct transactions with EFT products and services (such as a debit card) to access an account with us. For further information, please see “Our Electronic Funds Transfer Terms” at the end of this Part 2 of the MSA.

**PIN.** Is an abbreviation for personal identification number (please see the definition of “personal identification number” above). For further information, also please see “Our Electronic Funds Transfer Terms” at the end of this Part 2 of the MSA.

**POD payee.** Is an abbreviation for a Payable on Death payee.

**Products and Services.** The words “products” and “services” and the phrases “our products and services” and “the products and services” mean, but are not limited to, 1) our membership, savings and lending products, 2) our services we offer to access the products, and 3) our services we offer independent of the products. Accounts, loans and membership are the three primary categories of products at our Credit Union. For further information, please see Provision 2.k.

**Provision.** The word “Provision” means the twenty-six (26) provisions of this Part 2, which are listed in the left column of the Table of Contents. The Provisions of this Part 2 contain a majority of the terms of the MSA. For further information, please see Provision 1.c.

**Reported SSN or EIN Name.** The phrase “Reported SSN or EIN name” means the name that matches the SSN or EIN that dividend/interest are/is reported under on a service form or as we allow. For further information, please see Provisions 4.d. through i.

**Revised.** The words “revise,” “revised” and “revising” mean to change, add or terminate an account, product or service. For further information, please see Provisions 1.c. and 5.

**Service Charge.** The phrases “service charge” and the words “charge” and “fee” mean an amount of money we require you to pay to partially cover the expense of a service you use with us. When the words “service charge” or “charge” are used in the MSA, they will typically be addressed in “Our Rates & Service Charges.” For further information, please see Provision 9.

**Service Form.** The phrases “service form” and “Part 1” and the word “form” mean a document or the information on paper or electronically managed in our computer system, used for any action or transaction on our products and services. For further information, please see Provision 2.d.

**SSN.** Is an abbreviation for Social Security Number.

**Start.** The words “start,” “starting,” “open,” “opened,” “opening,” “initiate” and “initiating” mean to take action to begin membership, accounts, loans, products or services as we allow. For further information, please see Provisions 2.i., 3. and 17.

**Successor Trustee.** The phrase “successor trustee” means a person named as a successor trustee of a trust who may act if the trustee(s) can no longer act on behalf of the trust. For further information, please see Provision 4.h.

**Technology.** The word “technology” means any hardware, software, equipment, instrumentation, system and solution (such as our computer system) that enables us to maintain and manage any aspect of our Credit Union’s business, including your information, documents, actions and transactions on our products and services.

**Terminate.** The words “terminate” and “close” mean to take action to end and no longer use an account, product, service, contract or membership with us as we allow. We may note a termination by placing a “T” (for terminate) in a box on our form. For further information, please see Provisions 23. and 24.

**Terms.** The word “terms” means all the explanatory language of the MSA (which includes any service form, this Part 2 and the information and documents in our records), and any contract you have with us, as applicable. A majority of the terms of the MSA are found in this Part 2. The terms of the MSA, like all our contracts, are designed to serve the best interests of the members of our Credit Union.

**Through the Internet.** The phrase “through the internet” and the word “online” mean the use of the internet to take actions, conduct transactions or use our products and services (which will typically be with the internet services we offer).

**Transaction.** The word “transaction” and the phrases “transaction on,” “conduct a transaction,” “conduct a transaction on” and “conduct transactions on” mean 1) any act, instruction, order or request to increase or decrease the balance of, or impose a lien or security interest on, the funds in an account by any method we allow, and 2) any request for or use of a product, service or information by any method we allow. The word “transaction” in this Part 2 may apply to a “loan” or obligation addressed in the MSA and other contract, as applicable.

**Use.** The word “use,” as applied to you, means to take action, conduct a transaction on or in any way access or utilize our products and services. The word “use,” as applied to us, means anything we employ to manage the business of our Credit Union, which includes managing your actions and transactions on our products and services.

**Your Check.** The phrase “your check” generally means a check you write to a payee drawn on an account with us. It also means a check drawn on another institution payable to you that you wish to deposit in an account with us or negotiate to us. For further information, please see Provisions 6., 7. and 15.

**Your Information.** The phrases “your information,” “related information,” “the information,” “any information” and “all information” mean the information you provide to us that we use to manage any aspect of your actions and transactions on our products and services, along with documents we retain in our records. The definition of “your information” includes all data, ID, pictures, photographs, images, film, voice and image recordings, fingerprints and other biometrics you share and we retain in our records. The definition does not include information you do not communicate or deliver to us, but we obtain elsewhere. For further information, please see Provisions 2.c. and 13.
Your Number. The phrase “your number” means any number we create and assign to an account, loan, product, service, membership or you, to manage any aspect of your information, documents, actions and transactions on our products and services. For further information, please see Provision 2.f.

f. Right to Rely on the Member Service Agreement (MSA)
When you join our Credit Union, attempt to take action or conduct a transaction, or ask us to act on any matter concerning the business of our Credit Union, you consent to the terms of the MSA. You acknowledge we offered you a paper copy of the Part 2 in-person, and emailed it to your address (if provided) in our records. If we assisted you by phone, mail or through the internet, your consent acknowledges the Part 2 was accessible to you, and we offered to mail you a paper copy of the Part 2 (please see Provision 3.g.).

You agree we may electronically manage (e.g., image or otherwise enter in our computer system) your information, documents, consent and all accounts, loans, products or services you have with us. This allows us to protect all information, documents, products and services, achieve significant savings and provide excellent service to our members. For these same reasons, you understand and agree once we have electronically managed any paper document along with your information, we may also destroy the paper document and the information, unless otherwise required by law. You agree that along with all paper documents and any information, all electronically managed documents and your information, in our records are binding on you and us. You understand while we own all information and documents in our records that pertain to membership, accounts, loans, products and services you have with us, you may request to review and obtain a paper or electronic copy of a document or the information in our records any time we are open for business or as we offer. You also understand you may take action to start, confirm, maintain, review, change, add or terminate membership, accounts, loans, products or services with us at any time as we allow.

You agree we may rely exclusively on the MSA, other contracts, as applicable, and our records (and any changes and additions we make to these contracts from time to time) to start, maintain and manage your actions and transactions on all the accounts, loans, products and services you have with us. Further, you understand any changes and additions you make to the accounts, loans, products or services you have with us will also be governed by the MSA, other contracts, as applicable, our records and any changes and additions we make to them from time to time.

1) Your Actions and Transactions Entered in Our Records. On your request and for your convenience, we may agree to assist you with any product, service, action and transaction by phone, mail, in-person or online. To accomplish your request, we may enter the information in a document or our computer system without having you sign a paper document as we allow. This means your consent and membership, accounts, loans, products, services, actions and transactions will be managed with the assistance of our employees or the use of our computer system by any method we allow and will be confirmed by your use of the account, loan, product or service. You understand and agree if we honor your request to assist you with any action or transaction by phone, mail, in-person or online without a signed document, we will maintain and manage the requested membership, accounts, loans, products, services, actions and transactions as reflected in our records.

You also agree the action or transaction is governed by the MSA and any other contracts, as applicable. For an account and its related services, this means you agree that the ownership and survivorship features of the account are governed by the ownership and survivorship features in our records (please see Provision 4.). You understand if we manage your request without having you sign a paper document, we do so to provide you with excellent service and for your convenience to expedite the product, service, action or transaction you have requested. Should you have second thoughts and prefer we manage your request on paper or by another method we allow, please let us know at your earliest opportunity. On your notification, we will be happy to provide you with a document for your signature or authorization, or find an alternative method for you to take actions or conduct transactions on accounts, loans, products or services with us. Finally, you understand you may request to review, confirm, obtain, change, add or terminate any product, service, action or transaction, any time we are open for business or by any method we allow. You may also request a paper or electronically managed copy of your information or a document in our records from us any time during business hours or as we allow.

2) Products and Services Addressed by the MSA. In addition to our products and services addressed in the MSA, we may offer products and services not mentioned in the MSA that are covered by its terms and any other contract, as applicable. If a contract for another product or service does not address a matter covered by the MSA, the terms of the MSA may apply to the matter. For example, if a contract for a product or service does not address whether that contract can be imaged (which is one method we may electronically manage a document) and that the image is binding on you and us, then we may electronically manage (image) and rely on that contract for the product or service as addressed in the terms of the MSA (please see Provisions 1.e. and f.). To provide members with excellent service and plan for future products and services, the MSA may address products and services currently not offered, which may be offered at a future date. Should you have any questions about the applicability of the MSA to a product or service, please contact us any time we are open for business.

g. Obligation for Advice on Matters Involving You
To protect our Credit Union’s interests, we may seek legal or other professional advice to address any matter concerning you or the products and services you have with us. We may seek advice to assist you with any products and/or services you request (for example, to review and advise us on any documentation you present, such as trusts, powers of attorney, estate documents, court orders, agreements, business and organization formation or request affirmation documents, etc.). We may also seek advice in connection with a person’s, organization’s or your claims or disputes regarding you or your information, funds, actions and transactions on products and services (for example, to review and advise us on any subpoenas, summons, levies, garnishments, claims, court orders, etc., that we receive). If we obtain legal or other professional advice to address any matter concerning you or the products and services you have with us, you agree to pay all costs, including reasonable attorney fees, incurred for that assistance. You further agree we may deduct all costs for the assistance from the account(s) you have with us, and you will be obligated for any additional amount owed. You understand and agree since these costs are incurred because of you or the products and services you have with us, fairness dictates that you are responsible for these costs, rather than imposing the costs on the members of our Credit Union.

h. Prohibition on Photography, Filming and Recording
To protect and assure the privacy of members’, employees’ and visitors’ information, we prohibit photography, filming and recording of any type with any device or technology on our Credit Union’s premises without prior express written consent from us. This prohibition extends to outdoor areas near any ATM, Kiosk, or any other facility or device that may display, broadcast or provide any information. Any violation of this prohibition may result in the termination of products and services with us, or the exercising of our rights under the MSA or the law.

i. Remove all Hats & Sunglasses Before Entering a Branch
To provide you with the best service possible and for your and our safety and protection, we respectfully require all hats and sunglasses to be removed before entering our branch. This helps us identify all members you, and safeguards all members and your valuable information and funds. Alternatively, and for your
convenience you, may take actions or conduct transactions by phone, online, mail or by any other method we allow.

j. Prohibition on Use of Phones when Conducting Business
To provide all members and you with the best service possible and out of courtesy to other members and our employees, we respectfully request that you do not talk on your phone in the branch or at the drive-up when you are conducting business with us. Alternatively and for your convenience, you may take actions or conduct transactions online, by mail or any other method we allow. We thank you and appreciate your help with this important service matter!

2. Product and Service Management Issues

a. Overview of this Provision
This Provision addresses a number of important matters that affect how we manage our products and services. The Provision begins with an explanation of how you may start and consent to products and services. It then explains how we maintain and manage your information, documents, actions and transactions on our products and services, and retain them in our records. The Provision concludes by describing the methods you may use to take actions or conduct transactions on our products and services, along with an explanation of the products and services we may offer. These important management issues assist us in serving the best interests of our members.

b. Consent to Membership, Products, Services and Contracts
You may consent to membership, a contract, an account, loan, product, service, action or transaction by any method we allow. You may also consent to another person taking actions or conducting transactions on the products and services you have with us, as addressed in the MSA. Your consent may be demonstrated by, but is not limited to: 1) a signature, thumbprint, fingerprint, stamp, mark, facsimile signature or email, 2) verbal confirmation in-person, by phone, voice command, recorded message or conversation, 3) signing or using a signature pad, tablet, computer, device or mobile device, 4) using a debit card, credit card, ATM card, code, password, PIN, ATM, kiosk or shared branch, 5) a notation by our employee in our records as we allow, 6) entering the information in our records as we offer, 7) the receipt or accessibility of a statement, 8) electronic and/or digital signature or agreeing to an internet service we offer, and 9) the maintenance or use of, or allowing another person to use, a product or service. Please see the definition of “consent” in Provision 1.e.

c. Information Management for Products and Services
The information you communicate or deliver to us is crucial for us to provide you with excellent service and maintain and manage all products and services. We may specifically use your information to manage your actions and transactions on our products and services you have with us. You understand your information may be managed on paper or electronically. In either case, you may request to review or access your information any time during business hours. Please see the definition of “your information” in Provision 1.e., and Provision 13.

d. Document Management for Products and Services
We use our documents to manage the business of our Credit Union in general, and your actions and transactions on the products and services you have with us in specific. Examples of our documents include any paper or electronically managed service form (Part 1), form, application, loan form, note, contract, this Part 2, record, file, letter, disclosure, schedule, periodic statement, statement, check, item, receipt, information return, notice, warning, advisory, explanatory material, newsletter or anything else we create or use to manage the business of our Credit Union. You understand and agree the documents we create and/or use to manage our products and services and retain in our records, are binding on you and us. You also understand you may request to review or access a document any time during business hours. Please see the definition of “documents” in Provision 1.e.

1) Documentation You Offer for Us to Perform Due Diligence.
You may offer or we may request documentation to perform due diligence or to verify your authority to take action or conduct a transaction on a product or service. Examples of documentation may include, but are not limited to, any paper or electronically managed letters, trusts, powers of attorney, wills, estate papers, business or organization formation or operational papers, licenses, claims, court orders, legal instruments or anything you deliver or share with us concerning you or your actions or transactions on products and services. You understand and agree when you provide documentation, which we may retain in our records for due diligence purposes, it is not binding on us unless otherwise required by law. Please see the definition of “documentation” in Provision 1.e.

e. Our Computer System to Manage Credit Union Business
Our computer system is vital to providing you with excellent service and maintaining and managing all the products and services with us. Our computer system may include, but is not limited to, our data processing system, our employees’ computers, tablets and mobile devices, our phone system, website, internet services, kiosks, ATMs, networks, backup data storage systems, offsite data archival systems, all data, software and applications retained and utilized in the cloud, and any other software, equipment, instrumentation, solution or technology we use now or in the future. If offered, our computer system also includes any Credit Union “member use only” computers, tablets and mobile devices. The information and documents managed in our computer system are part of our records. Please see the definition of “computer system” in Provision 1.e.

1) Electronic Management of Credit Union Business.
We may use our computer system to electronically manage any aspect of the business of our Credit Union, which includes all your information, documents, actions and transactions on our products and services. You understand you may request to review or have a copy of electronically managed information or documents in our records at any time we are open for business. Please see the definition of “electronic management” in Provision 1.e.

2) Information and Documents may be Accessible in PDF.
For your convenience, to assure accuracy and security, and to reduce costs for our members, we may electronically manage any information or documents as a Portable Document Format (PDF) file. PDFs may be accessible on our website, in the internet services we offer and as attachments to emails. To open, review, print, download, save and read a PDF document, you will need to download a PDF display application, such as Adobe Reader, to your computer, mobile device or other technology. As of the date of the MSA, Adobe Reader is accessible at no charge at Adobe.com. You understand you may also request to access any information or documents on paper during business hours. Please contact us and we will be happy to assist you. Please see the definition of “PDF” in Provision 1.e.

f. Your Number for Membership, Products and Services
Your number is extremely important to provide you with excellent service and maintain and manage all the products and services you have with us. We may create your number on paper and/or electronically with our computer system. We may refer to your number as an “account number,” “member number” or “membership number” in communications or when referencing our records. The phrase “your number” may also refer to a “subaccount number,” which is a secondary number we assign that is organized under your number ("your subaccount number"). We may use a subaccount number to manage your actions and transactions on our products and services. Should you have any questions about your number, please contact us at your earliest convenience. Please see the definition of “your number” in Provision 1.e.

g. Management of Accounts, Products, Services & Numbers
You understand while you have the privilege to start, use and maintain an account we offer, we manage the privilege to have an account at our Credit Union. You also understand and agree for
business, compliance and risk management purposes, we may change, suspend or terminate an account (and if applicable subaccounts), and reimburse the funds to you as needed. We may decline to re-start an account (or subaccount) at our discretion. You further agree we manage the privilege to use our products and services and may change, suspend or terminate this privilege, as needed and at our discretion, as addressed in the MSA and other contracts, as applicable, unless otherwise required by law. Finally, you agree we manage your number(s) for business and compliance purposes, and may change or terminate your number(s) (or subaccount numbers) as needed and at our discretion.

h. Our Records are Used for All Business Purposes
We create and use our records to manage the business of our Credit Union in general, and your actions and transactions on the products and services you have with us in specific. Our records are composed of all information and documents retained 1) on paper in physical files, 2) electronically in our computer system, or 3) in any other solution or technology we use to manage our records (such as offline data archival systems). To protect all information and documents, achieve cost-savings and for the convenience of our members, we may electronically manage most of our records. For these same reasons, ultimately all our records may be electronically managed, unless otherwise required by law. You may request to review or obtain your information or a document in our records any time we are open for business. Please see the definition of “our records” in Provision 1.e.

i. Methods to Take Actions and Conduct Transactions
You may take actions, conduct transactions on and use our products and services by any method we allow. Specifically, the ways you may access, take actions, conduct transactions on and use our products and services may include, but are not limited to, 1) in-person, by phone, mail, facsimile, email, drive-through window, night deposit or drop box (or lock box), 2) through the use of a debit card, credit card, ATM card, code, password, PIN, check, signature pad or device, ATM, kiosk, shared branch or any product or service, and 3) through the internet with a computer, tablet, phone, device, mobile device or other technology. An action or transaction conducted by any method we allow is valid no matter what method we allow you to use. Please see the definitions of “action,” “by any method we allow” and “conduct” in Provision 1.e.

j. The Title of Products and Services You Have with Us
The products and services you have with us are generally titled on our documents and in our computer system so the name used on the product or service (typically your name) matches the SSN and EIN certified. This allows us to maintain and manage the product or service in our records for you and satisfy reporting requirements. Due to the maintenance, management and reporting requirements, the information and documents accessible to you may not contain the full or exact title you prefer. However, on your request, we often can include a description or legal title on a document in our records that explains the purpose of and/or person(s) who may use a product or service.

k. Our Exclusive and Beneficial Products and Services
To be entitled to use and enjoy all our financial products and services, a person must first be eligible for the privilege of being a member of our Credit Union (our first product). As a member, you may request the exclusive products and services we offer that generally come under one of two categories: our savings products and services, and our lending products and services. Both are valued by our members for their rates and our excellent service. However, we may offer other beneficial financial products and services in addition to our traditional savings and lending solutions. Examples of products include membership, accounts and loans as we offer. Examples of services include teller assistance, phone assistance, transactions and safe deposit boxes, which typically require use of our premises, employees or computer system to provide the service to you. Please see the definition of “products and services” in Provision 1.e.

1) The Products and Services We Offer. Please see “Our Products and Services” for a comprehensive summary of our beneficial products and services.

2) The Business Products and Services We Offer. The business and organization products and services you have with us are governed by the Business Service Agreement (BSA). The BSA Part 2 can be accessed on our website or on request from us any time we are open for business.

l. The Length of this Part 2 of the MSA
To assure excellent service, comprehensive information, and to proactively answer your questions about our products, services and Credit Union, we provide this Part 2. It is lengthy 1) because of the numerous legal, operational and practical matters that affect membership, accounts, loans, products and services, and 2) because it is important to explain why everything we do at our Credit Union is in the best interests of the members. Should you have questions about any matter addressed in the MSA, please contact us during business hours and we will be happy to assist you.

3. Starting Membership, Products and Services
All our members together own our Credit Union. The Provisions of the MSA are intended to serve the best interests of our members.

a. Requirements to Start Membership with Us
To become a member of our Credit Union, you must be in our field of membership and meet all the requirements for eligibility. Please understand that membership is a privilege and not a right, and is granted to you by our Credit Union on the condition you observe all applicable laws, regulations, the MSA and all other contracts, obligations and responsibilities with us.

b. Your Identification, SSN or EIN and Backup Withholding
To join our Credit Union, we may require your full current name, the physical address of your residence or business (and, if different, your mailing address), and your phone number, birthdate, employer and occupation. We may also require your current government-issued photo identification and a Social Security Number (SSN) or Employer Identification Number (EIN). We require all this information to both provide you with excellent service and to protect your valuable information and funds (and without it, we may not be able to start membership, products and services). For IRS reporting purposes, you may need to certify that the SSN or EIN matches the name and address provided, and indicate if you are subject to backup withholding. Your delivery, review and certification of this information may be required for membership, products or services. For your and our protection and to fulfill our due diligence responsibilities, you may need to obtain an EIN for an account, product or service relationship you wish to start that is not for your personal use. For your convenience and protection we may also request your mother’s maiden name, your email address, other identification and information requirements and other undiscoverable confidential information (such as your most or least favorite subject in school, artist, fruit or vegetable, etc.) and require you to create a password in order to take actions or conduct transactions on our products and services (please see Provision 5.a.).

To provide you with excellent service, for your convenience and for your and our protection, you agree we may photograph you and retain a copy or image of your current government-issued photo identification (hereafter referred to as ID) to identify you for the products and services you have with us. We may request to see your current government-issued military photo identification, and though we will not image or copy it, we may enter the information in our records. We may also require other current government ID (such as your driver’s license or passport) that can be copied or imaged along with entering the information from your military ID. At our discretion, we may only ask for your non-government ID (employer-created ID) and information to start products and services
with us, though we may later require current government ID and information to start additional products and services. We may also permit people under the age of eighteen to be identified by family members or legal guardians in order to use our products and services. If our copy or image of your ID (or other identification) is expired, to continue to serve you, for your convenience and for your and our protection, you agree we may request, review and retain a copy or image of your current ID. If the IRS notifies us of a discrepancy with the name, SSN, EIN or information in our records, you may be subject to backup withholding, requiring us to withhold and pay a portion of dividends, interest or other payments to the IRS.

When you join our Credit Union and start products and services, we may require you to sign or authorize a service form to assist us in managing the products and services you have with us. We may note the original use of the form by placing an “O” (for original) in a box on the form. Alternatively, on your request we may agree to start, obtain your consent to and manage membership, products and services with the assistance of our employees or the use of our computer system (please see Provision 1.f.1)). You agree for purposes of accuracy, we may subsequently verify and correct, complete or update your information in our records. You understand and agree that to provide you with excellent service and for your and our protection, we may photograph, film and retain all pictures, photographs, film, likenesses or images of any person (including you) who enters or uses our (or an associate’s) premises, facility, location or service solution. Additionally, to provide excellent service, for training and quality assurance purposes and for your and our protection, you agree we may record and retain all conversations with you and anyone who contacts, calls and/or leaves us messages by any method we allow. You agree we may obtain, retain and use all ID, pictures, photographs, images, film, voice and image recordings, fingerprints and other biometrics of you with our computer system or other technology to identify you and manage any product, service, action or transaction addressed by the MSA or other contract, as applicable. Finally, you agree we may obtain, retain, maintain and manage all ID, photographs, images, film, voice and image recordings, fingerprints and other biometrics of you in our records.

c. Your Authorization for Us to Obtain Information
You agree we may review your account, employment and credit history, which includes obtaining reports from third parties and credit reporting agencies, to confirm your eligibility for membership, accounts, loans, products and services we may offer. We obtain reports for two important reasons. The first is to provide you with excellent service by pre-qualifying you for products and services with us: that way we can make a product or service available to you as soon as possible. The second is for loss prevention purposes, which is required to fulfill our due diligence responsibilities to our members. Additionally, to provide you with excellent service, for your convenience and your and our protection, we may request additional information to assist you with any currency needs for the accounts, loans, products and services you may request.

d. Your Family Can Be Members with Us Too!
Since you are a member of our Credit Union, generally, your immediate family can become members too, and enjoy the privileges of our products and services. Please see our website or contact us during business hours to learn how your family members, friends and co-workers can join our Credit Union.

e. Starting Membership, Products and Services Online
We may offer an internet service that allows you to join our Credit Union and start products and services with us online. This internet service is governed by any contract you agree to online, the MSA, all other contracts, as applicable, and our records. Should you have any questions about this service, please contact us at your earliest convenience.

f. Starting Membership, Products and Services by Mail
On your request and for your convenience, we may at our sole discretion mail documents with your information to you to join our Credit Union and start products and services with us. We do not advise mailing your confidential information since it exposes you to numerous problems (ID theft, fraudulent transactions, etc.). We recommend you come to our Credit Union at your convenience (or use an internet service we offer) to start membership, products and services with us. In fairness to the members, if you request us to mail your information, you agree to take responsibility for all problems and losses that result from theft and/or unauthorized use of your information. Please contact us during business hours for information about starting membership by mail.

New Orleans Firemen’s Federal Credit Union • Member Service Agreement (MSA) • Part 2

With your request and for your convenience, we may at our sole discretion mail documents with your information to you to join our Credit Union and start products and services with us. We do not advise mailing your confidential information since it exposes you to numerous problems (ID theft, fraudulent transactions, etc.). We recommend you come to our Credit Union at your convenience (or use an internet service we offer) to start membership, products and services with us. In fairness to the members, if you request us to mail your information, you agree to take responsibility for all problems and losses that result from theft and/or unauthorized use of your information. Please contact us during business hours for information about starting membership by mail.

g. Starting Membership, Products & Providing the Part 2
When you join our Credit Union we will first review a number of important matters about membership, products, services and the MSA (please see Provision 3.h.). Thereafter we (or you) may complete a service form (which we may require to be notarized) and/or enter your information in our records according to your instructions to start the products and services you have requested. Once you have reviewed your information, you will consent to the terms of the MSA and to the use of our products and services. If we assist you in-person we will offer you a paper Part 2 of the MSA, and email it to your address (if provided) in our records. If we assist you by phone, mail or through the internet, we will make the Part 2 of the MSA accessible to you by any method we allow, or offer to mail you a paper Part 2 of the MSA. We will ask (or advise you to ask) if you have questions about any matter addressed in the MSA, and encourage you to contact us during business hours for help with any product or service. Finally, we will remind you that you can always access a current Part 2 of the MSA and disclosures on our website, and may contact us about the information or documents in our records any time we are open for business.

h. Matters We Address when You Become a Member
When you join our Credit Union we: 1) verify your ID and eligibility for membership, 2) may obtain relevant account, employment and credit reports, as needed, 3) review important information about membership, products, services, privileges and responsibilities with you, 4) enter the information (including the ownership and survivorship features of any account, if applicable) in a form or our computer system and review that information with you, 5) offer you a paper Part 2 of the MSA (or offer to mail it to you), email you the Part 2 of the MSA (if we have an address on file), and make the Part 2 of the MSA accessible to you on our website or in an internet service we offer, 6) run all required verifications and reviews, and address all applicable compliance requirements, 7) review and have you consent to membership, products, services and the MSA, as we allow, 8) start the accounts, products and services requested by you, 9) ask you (or advise you to ask) if you have any questions and encourage you to contact us during business hours about any matter pertaining to our products and services, and 10) remind you that you may always access a current Part 2 of the MSA and disclosures on our website, and contact us about the information or documents in our records any time we are open for business.

i. Non-Member Owners on Accounts, Products and Services
On your request, you may place one or more non-member owners on the accounts, products and services you have with us. An owner, trustee or fiduciary who would like to become a member of our Credit Union may need to apply and meet all the requirements of membership. We are happy to assist with this simple process during business hours (which may also be accomplished online, as we offer). If there is no member on (or represented on) an account, we may terminate and pay the balance of funds in the account (as of the date of termination) to any owner, trustee or fiduciary.

j. Denial of the Privilege of Membership
We may deny the privilege of membership to a person for any reason not prohibited by law, including but not limited to, 1) ineligibility for
member. 2) failure to provide required documentation, information or ID, 3) information from a third-party report, 4) any lost or stolen check, card or access device, 5) overuse of actions on our products or services, 6) a breach of or unauthorized access to a product or service, 7) business or compliance purposes, 8) to stop or prevent a loss, 9) potential lack of capacity or victim of undue influence, 10) failure to comply with any term of a contract, 11) failure to use products or services to justify membership, 12) inactive or abandoned products or services, 13) chronic dissatisfaction with us, 14) disparaging our reputation, 15) default on any obligation, 16) causing us a loss, 17) not voluntarily repaying a loss, 18) previous expulsion, 19) anything unethical or unlawful concerning you or your or our business, 20) any alteration, forgery or fraud concerning you or your or our business, 21) any falsification or misrepresentation concerning you or your or our business, 22) any alleged crime concerning you or your or our business, 23) abuse of or threats to anyone associated with us, or 24) any other reason we believe is appropriate to manage the business of our Credit Union.

k. Also Please Review the Four Important Disclosures

We recommend you also review “Our Electronic Funds Transfer Terms,” “Funds Availability of Deposits,” “Our Rates & Service Charges” and “Our Privacy Notice.” These disclosures have specific application to this Provision as well as a number of other matters throughout the MSA. Most of these disclosures are found at the end of this Part 2, and are accessible to you separately from the Part 2 on our website or upon request from us.

4. Account Ownership and Survivorship Features

When you start an account, you acknowledge that we have explained and you have selected the ownership and survivorship features for that account as reflected in our records. You may start an account by yourself, referred to as a “one owner account,” or with another person or persons, referred to as a “multiple owner account.” You may also start an account as a trustee, custodian, representative payee, VA fiduciary, attorney-in-fact, estate representative, guardian, conservator or other fiduciary, as addressed in Provisions 4.d. through 4.i. You understand that it is your responsibility, and not our responsibility, to assure that the ownership and survivorship features of the account(s) you have with us coincide with your financial and estate planning needs. Because you are in control of the ownership and survivorship features of the account(s) with us, you irrevocably waive the right to dispose of the funds in the account(s) with us by will (please see Provision 4.k.).

Important Note: The Ownership and Survivorship Features of the Savings Account You Have apply to other Accounts You Start under Your Number. For your convenience and to determine who may access an account, the ownership and survivorship features of the savings account you have with us apply to all other accounts with us under the same number (including sub-accounts if applicable). This requirement does not apply to retirement accounts with us. For those accounts, the ownership and survivorship features will be determined by our records. If you would like to start one or more accounts with different ownership or survivorship features than the initial savings account with us, please let us know and we will assist you in obtaining an additional number (or if applicable, a subaccount number) for the account(s), which may be started on a new service form or as we allow. In the event there is a dispute or uncertainty about the ownership or survivorship features of any account, we may place a hold on the account and the funds in the account or deposit the funds with a court as explained in Provision 19.b.

a. One Owner Accounts with Us

A one owner account is a savings, checking or term (certificate) account started and used by you alone, where typically you maintain and own the funds in the account. As an owner you may conduct transactions on and take action to start, confirm, maintain, review, change, add and terminate the account, products and services. On your death, the funds in the account will go to your estate and may be claimed by a representative of your estate or other claimant authorized by law. You understand that it is your responsibility (and not our responsibility) to inform a representative of your estate about any account with us. Alternatively, you may designate a person or organization as a beneficiary/Payable on Death payee (POD payee) on an account with us, as reflected in our records. If you designate a beneficiary/POD payee on an account, on your death the beneficiary/POD payee may claim the funds in the account upon presenting proof of death and ID.

If the sole beneficiary/POD payee dies after you but before receiving funds in the account, the funds belong to the deceased beneficiary’s/POD payee’s estate and may be claimed by a representative of the estate or other claimant authorized by law.

If you designate more than one beneficiary/POD payee on the account, on your death each beneficiary/POD payee may claim her or his (or its) equal share of the funds in the account by presenting proof of death of the owner and the beneficiary’s/POD payee’s ID. Each beneficiary’s/POD payee’s share of the funds in the account will be determined by dividing the amount of the funds in the account by the number of beneficiaries/POD payees designated on the account.

If a beneficiary/POD payee dies after you but before receiving the deceased beneficiary’s/POD payee’s share of the funds in the account, the funds belong to the deceased beneficiary’s/POD payee’s estate and may be claimed by a representative of the estate or other claimant authorized by law.

You understand that it is your responsibility (and not our responsibility) to inform a person or organization that she, he or it is a beneficiary/POD payee on any account with us. If a beneficiary/POD payee on an account dies before you, it is also your responsibility to notify us and change the account if you desire to do so. Please be aware your beneficiary/POD payee designations in our records do not apply to any retirement account, which has separate beneficiary designations.

As an owner you may maintain and take actions and conduct transactions on the account, products and services as we allow. You may also add an additional owner (or owners) to a one owner account. However, once you add an additional owner (or owners) to an account, that account becomes a multiple owner account (please see Provision 4.b.). Finally, for any obligation owed to us, our rights take priority over all other claims to the funds in an account unless otherwise required by law (please see Provisions 18. and 22.).

b. Multiple Owner Accounts with Us

A multiple owner account is a savings, checking or term (certificate) account started, maintained and used by two or more owners who together own the funds in the account. Multiple owners have equal rights to take actions and conduct transactions on the account, products or services. These rights allow each owner alone to start, confirm, maintain, review, change, add, terminate and conduct transactions on the multiple owner accounts, products or services on behalf of all owners for any purpose. This includes an owner withdrawing funds, terminating and adding new accounts, products or services on behalf of all other owners. While any owner may take actions and conduct transactions alone, we may require all owners to...
You understand and agree that any owner may sign the signature of any other owner on the account and guarantees the signature or authorization of any or all other owners for all actions and transactions on the account, products or services. You also agree we may permit an owner to deposit checks payable to any other owner in the account, with or without the endorsement of the other owner. Furthermore, by maintaining the multiple owner account, you consent to any actions or transactions on accounts, products and services by any other owner. All owners agree we have no duty to notify the owners of any actions or transactions by an owner acting alone. If you request us to designate a person as an owner by entering the owner’s information in our records without signing or authorizing a form, you agree this person is an owner. You further agree this person may subsequently sign or authorize a form as an owner. All owners, alone and together, are responsible for any service charges, costs, losses or liabilities incurred for any action or transaction on an account, product or service, regardless of which owner conducted or benefited from the action or transaction. If any owner owes us money for any reason, we may enforce our rights against all funds in any account on which that person is an owner, regardless of which owner deposited the funds in the account. You agree that a security interest granted by one owner, trustee or fiduciary of an account will continue to secure that owner’s, trust’s or fiduciary’s obligation to us even after that person dies. Finally, for any obligation owed to us, our rights take priority over all other claims to the funds in an account unless otherwise required by law (please see Provisions 18. and 20.).

1) Multiple Owner Accounts - MISSISSIPPI ONLY. Each account owner owns the multiple owner account with right of survivorship. This means that when one owner dies, his or her interest in the account and the funds in the account are owned by the surviving owner or owners of the account, subject to the terms of this Agreement. Upon the death of the final owner the funds in the account belong to that owner’s estate and can be claimed by that owner’s legal representative or claimant subject to the terms of this Agreement. You understand that it is your responsibility (and not our responsibility) to inform a representative of your estate about any account with us. If an owner on the account dies before you, it is also your responsibility to notify us and change the account. Alternatively, you may designate a person or organization as a beneficiary/Payable on Death payee (POD payee) on a multiple owner account as reflected in our records. On the final owner’s death, the beneficiary/POD payee may claim the funds in the account on presenting proof of death of all owners and the beneficiary’s/POD payee’s ID. If the beneficiary/POD payee on an account dies before the last owner is deceased, the beneficiary’s/POD payee’s share of the funds in the account belong to that owner’s estate and may be claimed by a representative of the estate or other claimant authorized by law.

If the beneficiary/POD payee on an account dies after the last owner on the account dies but before receiving funds in the account, the beneficiary’s/POD payee’s share of the funds in the account belong to that owner’s estate and may be claimed by a representative of the estate or other claimant authorized by law. If a beneficiary/POD payee dies after the last owner on the account is deceased but before receiving the deceased beneficiary’s/POD payee’s share of the funds in the account, those funds belong to that deceased beneficiary’s/POD payee’s estate and may be claimed by a representative of the estate or other claimant authorized by law.

You understand that it is your responsibility (and not our responsibility) to inform a representative of your estate about any account with us. If an owner on the account dies before you, it is also your responsibility to notify us and change the account. Alternatively, you may designate a person or organization as a beneficiary/Payable on Death payee (POD payee) on a multiple owner account as reflected in our records. On the final owner’s death, the beneficiary/POD payee may claim the funds in the account on presenting proof of death of all owners and the beneficiary’s/POD payee’s ID. If the beneficiary/POD payee on an account dies after the last owner on the account dies but before receiving funds in the account, the beneficiary’s/POD payee’s share of the funds in the account belong to that owner’s estate and may be claimed by a representative of the estate or other claimant authorized by law.

If you as multiple owners designate more than one beneficiary/POD payee on the account (i.e., a multiple owner account with multiple beneficiaries/POD payees), on the death of the final owner on the account each beneficiary/POD payee may claim her or his (or its) equal share of the funds in the account by presenting proof of death of all the owners and the beneficiary’s/POD payee’s ID. Each beneficiary’s/POD payee’s share of the funds in the account will be determined by dividing the amount of the funds in the account by the number of beneficiaries/POD payees designated on the account. If a beneficiary/POD payee on an account with multiple beneficiaries/POD payees dies before the last owner is deceased, the deceased beneficiary’s/POD payee’s share of the funds in the account will go to and be evenly divided among the remaining living beneficiaries/POD payees on account (upon providing proof of death of any deceased beneficiary/POD payee). If all the beneficiaries/POD payees on an account die before the last owner is deceased, on the death of the final owner the funds in the account will go to the final owner’s estate and may be claimed by a representative of the final owner’s estate or other claimant authorized by law.
If a beneficiary/POD payee dies after the last owner on the account is deceased but before receiving the deceased beneficiary’s/POD payee’s share of the funds in the account, those funds belong to that deceased beneficiary’s/POD payee’s estate and may be claimed by a representative of the estate or other claimant authorized by law.

You understand that it is your responsibility (and not our responsibility) to inform a person or organization that he, she or it is a beneficiary/POD payee on any account with us. If a beneficiary/POD payee on an account dies before you, it is also your responsibility to notify us and change the account if you desire to do so. Please be aware your beneficiary/POD payee designations do not apply to any retirement account, which has separate beneficiary designations.

c. Restricting Access to an Account, Product and Service

On your request, we may allow you to start a multiple owner account with another person (such as an infant, child, teenager or even an adult), and specify that only you as an owner may take actions and conduct transactions on the account and related products or services. If we allow such a restriction on the accounts, products and services (which may only be reflected in our records), you agree the restriction is for your purposes only. This means it is your sole responsibility (and not our responsibility) to supervise your affairs with the person that you place on the account as an owner and monitor all actions and transactions on the account and related products or services. You further agree that we may honor any actions and transactions on the accounts, products and services by this person as an owner should this person not follow the restriction. You understand we have only allowed you to place this restriction on the accounts, products and services because you 1) are in the best position to address your affairs with the person you designated as an owner, and 2) have agreed to take responsibility for any loss that occurs if this person violates your restriction on the accounts, products and services.

d. Accounts for or with People under 18 Years of Age

A person under eighteen (18) years of age may be an owner and start, use and maintain accounts, products and services with us as we allow. The owner may take actions and conduct transactions on the accounts, products and services, and agrees to the terms of the MSA. We may require an owner under eighteen years of age to have another owner on the accounts, products or services who is at least eighteen years of age or older. All owners on a multiple owner account agree to be responsible to you, alone and together, for any actions and transactions on the accounts, products and services (please see Provision 4.b.).

e. Accounts by Custodians under the UTTMA

You may start, use and maintain an account and related products and services to hold the funds of a minor (a person less than twenty-one (21) years of age in Mississippi or eighteen (18) years of age in Louisiana) under a state’s Uniform Transfers to Minors Act. The account is a one custodian account used by you alone (unless multiple custodians are allowed by state law). You as the custodian are the owner on the account, in which you hold the funds for the exclusive benefit of the minor. Though dividends/interest are reported under the minor’s name and SSN, you are the only person who may take actions and conduct transactions on the account, products and services. If you wish to designate a successor custodian on the account, you may ask us to include that person’s name in our records. The successor custodian may claim the funds in the account in the event of your death or inability to serve. When the minor reaches twenty-one (21) years of age in Mississippi or eighteen (18) years of age in Louisiana, it is your responsibility (and not our responsibility) to pay the funds in the account to the minor. You, as custodian, will still be the only owner on the account.

f. Accounts by Representative Payees for SS Beneficiaries

You may start, use and maintain an account and related products and services as a “representative payee” for a “Social Security beneficiary.” We may require you to provide ID and documentation confirming your authority to act as a representative payee before starting the account. We may keep a copy of the documentation designating you as a representative payee for initial due diligence purposes. However, you agree that once you start and consent to the account, products and services, we may thereafter rely exclusively on the MSA.

You as a representative payee are the owner on the account in which you hold the funds for the sole benefit of the Social Security beneficiary. Though dividends/interest are reported under the beneficiary’s name and SSN, you are the only person who may take actions and conduct transactions on the account, products and services. If we receive notice of a replacement representative payee (which we may require in writing) and decide to rely on the notice, you agree we may change the account for the replacement representative payee according to the notice, as reflected in our records. Alternatively, if we decide to rely on the notice, you agree we may terminate the account and issue a check to the representative payee in the name of the Social Security beneficiary. Finally, you agree to be responsible for legal advice we require to assist with or that results from any matter concerning the accounts, products or services for a representative payee (please see Provision 1.g.).

g. Accounts by VA Fiduciaries for VA Beneficiaries

You may start, use and maintain an account and related products and services as a Veteran’s Administration fiduciary (VA fiduciary) for a Veteran’s Administration beneficiary (VA beneficiary). We may require you to provide ID and documentation confirming your authority to act as a VA fiduciary before starting the account. We may keep a copy of the documentation designating you as a VA fiduciary for initial due diligence purposes. However, you agree that once you start and consent to the account, products and services, we may thereafter rely exclusively on the MSA.

You as a VA fiduciary are the owner on the account in which you hold the funds for the sole benefit of the VA beneficiary. While dividends/interest are reported under the VA beneficiary’s name and SSN, you are the only person who may take actions and conduct transactions on the account, products and services. If we receive notice of a replacement VA fiduciary (which we may require in writing) and decide to rely on the notice, you agree we may change the account for the replacement VA fiduciary according to the notice, as reflected in our records. Alternatively, if we decide to rely on the notice, you agree we may terminate the account and issue a check to the VA fiduciary in the name of the VA beneficiary. Finally, you agree to be responsible for legal advice we require to assist with or that results from any matter concerning the accounts, products or services for a VA fiduciary (please see Provision 1.g.).

h. Powers of Attorney & Accounts, Products and Services

If you give a person power of attorney to act as your attorney-in-fact, we may require that person to prove her or his ID and the validity and applicability of the power of attorney, before allowing the attorney-in-fact (hereafter referred to as the AIF) to take actions or conduct transactions on the accounts, products or services you have with us. You agree that we may manage the relationship with your AIF by placing her or him (or them) on the accounts, products and services you have with us as an AIF with a service form or in our records. We may also manage the relationship with your AIF by any method we allow in a manner we deem appropriate.

Your AIF and you agree that your AIF and you (and not us) are solely responsible for monitoring and fulfilling the duties and responsibilities of the power of attorney. We may keep a copy of the power of attorney documentation for initial due diligence purposes. However, you agree that once your AIF or you start and consent to the MSA, we may thereafter refer to and rely exclusively on the MSA. By using any product or service both your AIF and you agree to indemnify, defend, and hold us harmless from any loss, damage, claim or liability that occurs as a result of our reliance on the power of attorney.

Your AIF and you further agree we may require your AIF to sign or authorize a document reconfirming this obligation. Because your
AIF legally acts for you, you may require your AIF to sign or authorize a form as an AIF or authorize the AIF relationship by entering the information in our records. This gives your AIF the right to act on your behalf with respect to the accounts, products and services you have with us. You understand that your AIF’s authority to take actions and conduct transactions for you will continue until we receive notice of your death or that you terminated your AIF’s authority, and we have a reasonable opportunity to act on that notice. Therefore, once we elect to honor your power of attorney, it is your AIF’s and/or your responsibility to notify us if you terminate the AIF’s authority to take actions and conduct transactions on the accounts, products or services, and your AIF’s responsibility to notify us of your death.

If you request us to allow your AIF to take actions or conduct transactions as an AIF, the ownership and survivorship features of the accounts you have with us will not apply to your AIF personally (since she or he is, or they are, legally acting on behalf of you). If your AIF or you request us to allow your AIF to take actions or conduct transactions by entering the information in our records or as we allow without signing or authorizing a form or indemnification and hold harmless agreement, your AIF consents to the MSA and may take actions or conduct transactions on the accounts, products or services. Additionally, you agree that your AIF may subsequently sign or authorize a form or indemnification and hold harmless agreement, as we require.

You understand that your AIF may remove her or himself from the accounts, products and services you have with us, and that we have no duty to notify you of that removal. If an AIF decides to remove her or himself from the accounts, products and services, we may require her or him to notify us in writing or sign or authorize a form. An AIF’s removal from the accounts, products and services, does not relieve the AIF from any responsibilities, obligations or liabilities for actions taken and transactions conducted as an AIF. Finally, you agree to be responsible for legal advice we require to assist with, or that results from, any matter concerning your power of attorney (please see Provision 1.g.). Alternatively, we may refuse to recognize the authority of a person with a power of attorney, if we determine that we cannot reasonably rely on the power of attorney, unless otherwise required by law.

i. Accounts that Hold the Funds of a Trust
You may start, use and maintain accounts, products and services to hold the funds of a trust. If you do so, you may be named as a trustee on a service form or in our records. You agree it is your responsibility as a trustee (and not our responsibility) to administer the accounts, products, services and funds according to the terms of the trust. You further agree that we are only providing you with accounts, products and services and are not assisting you with or advising you about the trust. For IRS reporting purposes, the name that appears first on a form or that is entered in our records generally must match the SSN or EIN that you certify on behalf of the trust. However, on your request, we may be able to write the full name of the trust on a form or in our records to explain the purpose and/or the ownership of an account, loan, product or service.

If you are the only trustee on an account, you have the same rights and responsibilities as an owner to take actions and conduct transactions on the account, products and services (please see Provision 4.a.). If two or more trustees are on an account, you have the same rights and responsibilities as a owner on a multiple owner account to take actions and conduct transactions on the account, products and services (please see Provision 4.b.). For all trustees’ convenience, each trustee on a multiple trustee account agrees that any trustee acting alone may take actions and conduct transactions on accounts, products and services for all trustees on the accounts, products and services. By maintaining the multiple trustee account, you consent to any later actions or transactions on accounts, products and services by any other trustee. While any trustee may take actions and conduct transactions alone, we may require all trustees to agree to any additions or removals of any other trustee to or from the accounts, products and services. All trustees agree we have no duty to notify the trustees of any actions or transactions by a trustee acting alone. If you request us to designate a person as a trustee by entering the trustee’s information in our records or as we allow without signing or authorizing a form, you agree this person is a trustee. You further agree this person may subsequently sign or authorize a form as a trustee. If you agree to name a successor trustee we can note that information in our records as well. A successor trustee may take actions and conduct transactions upon receiving proof satisfactory to us of her or his and succession and authority to act as the current trustee of the trust. Until such proof is delivered and verified by us, a successor trustee has no rights to the account or the funds held in the account.

We may keep a copy of the trust documentation for initial due diligence purposes. However, you agree that once you start and consent to the account, products, services and the MSA, we may thereafter refer to and rely exclusively on the MSA. By starting an account, loan, product or service for the trust, all persons or organizations associated in any way with the trust (i.e., all grantors, trustees, successor trustees, and beneficiaries), agree to indemnify, defend us against and hold us harmless from any loss, damage, claim or liability that results from any actions or transactions on the accounts, loans, products or services for the trust. You understand we may require any person or organization associated with the trust to sign or authorize an indemnification and hold harmless agreement along with her, his or its consent to the MSA. We may require you to prove your authority to negotiate a check payable to a trust before taking it for deposit, and may require you to deposit the check into an account for the trust. Finally, you agree to be responsible for legal advice we require to assist with or that results from any matter concerning the trust (please see Provision 1.g.).

j. Accounts for Fiduciary Purposes
You may start, use and maintain accounts, products and services to hold the funds of an estate, memorial, guardianship, conservatorship, fund or other fiduciary, legal or court ordered purpose with us (referred to in this Provision as the “fiduciary purpose”). You may be named as a fiduciary on the accounts, products and services on a service form or in our records. You agree that it is your responsibility as the fiduciary (and not our responsibility) to administer the accounts, products and services and funds for the fiduciary purpose. You further agree that we are only providing you with accounts, products and services for and are not assisting you with or advising you about the fiduciary purpose. For IRS reporting purposes, the name that appears first on a form or that is entered in our records generally must match the SSN or EIN that you certify on behalf of the fiduciary purpose. However, on your request, we may be able to write the full name of the fiduciary purpose on a form or in our records to explain the purpose and/or the ownership of an account, loan, product or service. To start the accounts, products and services, we may require and review a copy of the documentation addressing the fiduciary purpose, and your ID and authority to act as a fiduciary for that purpose. You agree that, as the fiduciary on the accounts, products and services, are fully responsible for fulfilling the duties and responsibilities of the fiduciary purpose. We may keep a copy of the documentation designating you as a fiduciary for initial due diligence purposes. However, you agree that once you start and consent to the account, products, services and the MSA, we may thereafter refer to and rely exclusively on the MSA. If you are the only fiduciary on an account, you have the same rights and responsibilities as an owner to take actions and conduct transactions on the account, products and services (please see Provision 4.a.). If two or more fiduciaries are on an account, you have the same rights and responsibilities as an owner on a multiple owner account to take actions and conduct transactions on the account, products and services.
and services (please see Provision 4.b.). Your authority to conduct business with us as the fiduciary will remain in full force until we receive lawful notice otherwise. You, as the fiduciary, must notify us of any change to the fiduciary purpose that affects the accounts, loans, products and services. You warrant that all your actions and transactions on an account, loan, product or service will be for the sole benefit of the person or purpose for which you are acting. You agree we may rely on these representations and have no duty to examine subsequent authorizing documentation for compliance or inquire as to the powers and duties of you or any fiduciary. We also have no notice of any violation of fiduciary duties by you or any other fiduciary unless we observe the actual wrongdoing.

You acknowledge that we will not be liable for any losses due to your failure to notify us of unauthorized acts by a fiduciary or changes to the relationship between a fiduciary and the person or purpose for whom the fiduciary acts. By starting an account, product or service you and any fiduciary agree to indemnify, defend us against and hold us harmless from any loss, damage, claim or liability that results from 1) any actions or transactions on the accounts, loans, products or services, and 2) the unauthorized acts of a fiduciary on which we rely prior to any actual notice of any change in the fiduciary’s authority. We may require any person associated with the fiduciary purpose to sign or authorize an indemnification and hold harmless agreement along with his, her or its consent to the MSA. Finally, you agree to be responsible for legal advice we require to assist with or that results from any matter concerning the fiduciary purpose (please see Provision 1.g.).

k. Waiver of Testamentary Account Distributions
You understand and agree that it is your sole responsibility (and not our responsibility) to assure that the ownership and survivorship features of the accounts, products and services you have with us, as designated by you in our records, accurately reflect your personal, domestic, financial, business and estate planning needs. Matters you may want to consider include, but are not limited to, those created, changed or terminated by marriage, children, grandchildren, adoption, separation, divorce, remarriage, disability, retirement, death or as a result of any agency, power-of-attorney, guardianship, conservatorship, trusts, wills, businesses, corporations, partnership agreements, contracts, indebtedness, etc.

If permitted by applicable state law, you irrevocably waive your rights to make testamentary dispositions from any account, and do so with the understanding that the ownership and survivorship features of an account (such as “multiple ownership of an account with right of survivorship” and “beneficiary/POD payee” designations) control and supersede any inconsistent testamentary disposition. It is your responsibility to assure that the ownership and survivorship features of the accounts, products and services you have with us accurately reflect and take into consideration your personal, domestic, financial, business and estate planning needs. In addition, you can take action to start, confirm, maintain, review, change, add or terminate an account, product or service at any time as we allow. Therefore, you irrevocably waive your right to make a testamentary disposition of any account at our Credit Union, both now and in the future. You agree that since you are in complete control of the ownership and survivorship features of the accounts with us, and can take action to start, change, add or terminate the accounts at any time as we allow, on your death we may rely exclusively on the MSA and our records concerning all matters that affect the accounts, products and services you have with us.

I. See “Our Rates & Service Charges”
We recommend you also review “Our Rates & Service Charges,” which has specific application to this Provision as well as a number of other matters throughout the MSA.

5. Product & Service Access, Transactions & Actions

a. Authorization of Transactions and Actions
Your signature on a form, document or as we allow (when required) is important for identifying you and allowing you to start, consent to, take actions and conduct transactions on our accounts, loans, products and services. On your request, we may agree to obtain your consent to take actions and conduct transactions on products and services with the assistance of our employees or the use of our computer system (please see Provision 1.1.1). You understand and agree that all ID, photographs, images, film, voice and image recordings, fingerprints and other biometrics obtained when you take any action or conduct any transaction are managed by us as explained in Provision 3.b. To provide you with excellent service and for your and our protection we may require your physical signature or reconfirm your signature in-person or before a notary public prior to any action or transaction on an account, loan, product or service. We may also require your ID, a second form of ID and other (or updated) information (such as your physical address, SSN, birthdate, password, mother’s maiden name, thumbnail or fingerprint, date and type of last transaction, other historical factual and confidential information, etc.) before you may take action or conduct a transaction on an account, loan, product or service.

You may deposit and withdraw funds by cash, check, EFT, wire or by any other method we allow. You may also authorize the payment of checks, other transactions or actions by any method we allow. You agree we may pay checks and honor actions or transactions on an account, loan, product or service that contain your signature or authorization, even if you later claim the method of consent or the action or transaction was not authorized. On your request, we may allow you to include a legend on or notation in our records and on checks requiring two or more signatures or authorizations on your checks, actions, transactions or any other matter pertaining to the accounts, loans, products or services you have with us. You understand this legend or notation requiring two or more signatures or authorizations may only be entered in our records or as we allow. You agree any such legend or requirement is for your convenience only, and it is your sole responsibility (and not our responsibility) to supervise your internal control affairs with all persons you authorize. You also agree we may pay a check, or honor any action, transaction or other matter pertaining to the accounts, loans, products or services with us, with only one signature or authorization by any person you authorize. You understand we have only allowed you to add a legend or requirement for two or more signatures or authorizations because you 1) are in the best position to address your own internal control affairs with the persons authorized, and 2) have agreed to take responsibility for and recover any loss that occurs from a violation of your requirement.

If we contact you about an action or transaction on an account, loan, product or service that you confirm is authorized (which our employee may note in our records or as we allow), you agree we may rely on your confirmation. If you share your information, password, code or PIN (or any other method of authorization we allow) with any person or organization, you agree you authorize actions or transactions on the account, loan, product or service conducted by this person or organization. You further understand that until you notify us and revoke your authorization, actions or transactions on the account, loan, product or service conducted by this person or organization are authorized and genuine, even if they are not conducted for your benefit or according to your instructions. If you request and we agree to provide you with cash for any action or transaction, you understand once you are in possession of the cash, you (and not us) are completely responsible for its care and safekeeping from any loss, theft, damage or destruction. Should you have any concerns about the loss or theft of cash, please let us know and we may be able to provide you with one of our checks (for which there may be a service charge). Additionally, for your and our protection and security purposes, you agree we may pay any person (including you) requesting a withdrawal in cash with a limited amount of cash, our check, an EFT or wire. You understand and agree these cash withdrawal options are appropriate since a person can obtain cash by depositing the check at her or his own financial institution,
and we can schedule the delivery of cash for you on your request, for which there may be a service charge.

b. Transaction and Action Options & Required Forms
When you take action or conduct a transaction on accounts, loans, products or services, we may require you to use a specific form or document to conduct or complete the action or transaction. If you do not use that form or document, for your and our protection we may refuse to honor, perform or complete the action or transaction. Whether an action or transaction is honored, completed or not, you are responsible for any loss or liability we incur as a result of your failure to use a required form or document or follow the terms of the MSA.

c. Account Transfers by Wire or ACH
We may offer wire transfers or ACH transfers that allow you to send or receive debits or credits to an account with us. We may require all wire transfers to be authorized in writing. When you initiate a wire or ACH transfer you may identify either the recipient or any financial institution by name and account or identifying number. We (and other institutions) may rely on the account or other identifying number you give us as the proper identification number, even if it identifies a different person or institution. You understand we may confirm the information on all wire requests before sending the wire. Once we have sent an outgoing wire, the transfer is final and cannot be stopped, so please make sure all the information about the wire is correct and that you want the wire sent according to that information. If you provide incomplete or inaccurate written or verbal transfer instructions to us, we will not be responsible for any resulting wire transfer losses, delays or failed transactions. You understand international wire transfers may not be completed for several weeks, or at all.

Wire transfers are governed by Federal Reserve Regulation J if the transfer is cleared through the Federal Reserve. ACH transactions are governed by the rules of the National Automated Clearing House Association (NACHA). You acknowledge that our processing of international transactions may be delayed if necessary to complete screening required by federal law. You must ensure that all international entries you initiate are designated with the appropriate international entry code, as required by NACHA rules. All entries will be credited to or debited from the account you have with us in U.S. dollars. Currency conversion will be at rates determined by, or available to, us or the Automated Clearing House. You bear all currency conversion risk as well as all gains or losses associated with currency conversion for international entries. All wires and ACH transfers must comply with applicable U.S. law. If you use these services and receive funds by wire or ACH transfer, you agree to confirm the transfers by reviewing your periodic statement (or online service we offer), since we are not obligated to notify you when funds are received. While we may conditionally and provisionally credit the account you have with us with an ACH transfer, if we are not finally and ultimately paid for the transfer, we may reverse the credit to the account and the sender will be deemed not to have paid you. If we cannot reverse the credit or you do not have sufficient funds in an account, you agree to reimburse us for the amount of the reversed transfer.

d. Limitations on Account Transactions
1) Account Withdrawal Limitations. You understand we have no obligation to honor a request to withdraw funds if you do not have 1) sufficient available funds in an account or 2) one of our overdraft services (please see “available balance” in Provision 6.1). If a check or other transfer or payment order is presented against insufficient available funds in an account, we will require a service charge. If there are sufficient available funds to pay some but not all checks or items drawn or presented against the account, we may pay or allow withdrawals for those checks, transfer or payment orders for which there are sufficient funds in any order we choose, according to applicable law and the terms of the MSA. There are a number of circumstances where you may not be able to withdraw funds from an account, including but not limited to: 1) our methods are inoperative due to emergencies or problems, 2) the product or service has been terminated, 3) we are unable to contact you, 4) failure to provide required documentation, information or ID, 5) failure to use a required method or document, 6) exceeding a limit or an amount set by us, 7) failure to meet a minimum balance for thirty (30) days, 8) deposited check funds are not available, 9) funds are collateral for an obligation, 10) any lost or stolen check, card or access device, 11) a breach of or unauthorized access to a product or service, 12) business or compliance purposes, 13) to stop or prevent a loss, 14) potential lack of capacity or victim of undue influence, 15) failure to comply with any term of a contract, 16) funds held or offset per a security interest or lien, 17) account and/or funds held for a dispute or uncertainty, 18) unpaid check(s) or EFT(s) for insufficient funds or stop payment orders, 19) deposited item(s) charged back for nonpayment or a claim, 20) a garnishment, levy or similar legal claim or notice, 21) default on any obligation, or 22) our belief that an action or transaction may be fraudulent. To comply with the law and to protect you and the members of our Credit Union, you understand we may require written notice of your intent to withdraw funds from an account you have with us at least seven (7) calendar days and up to sixty (60) calendar days before the time you would like to make the withdrawal. Finally, you understand in the event any account is overdrawn, any loan is past due, or you are otherwise in default under any contract with us, we may suspend your ability to conduct actions or transactions to any or all accounts, products, services, until you have resolved the matter with us.

2) Account Transfer Limitations. You may make unlimited withdrawals from the checking account(s) you have with us by any method we allow. In addition, you may make unlimited withdrawals or transfers from a savings or money market account(s) in-person, by ATM, by mail request or by calling us for one of our checks. However, federal law limits the number of certain types of withdrawals from accounts treated as savings accounts as identified in “Our Rates & Service Charges.” Accounts covered by this limitation include all savings and money market accounts. For these accounts, you may not make more than six (6) covered transactions per month. Covered transactions include your checks, transfers initiated through online banking or mobile banking, ACH transfers, merchant point of sale transactions, preauthorized or automatic transfers, and overdraft protection transfers. Transfers to pay a loan with us are not covered by this limit. The date we use to determine the number of transactions is the date a transaction is posted to (actually credited to or debited from) an account, rather than the date you initiate the transaction. If you exceed this limit, federal law requires us to take corrective action. We may refuse or reverse the transaction, and we may impose a charge as specified in “Our Rates & Service Charges.” If we repeatedly exceed this limit, we may terminate the account. If you reach your limit of six (6) covered transactions from a savings or money market account during a month, you may still make unlimited withdrawals from the account in-person, by ATM, by mail or by calling us for one of our checks.

3) Account Transaction Volume Limitations. We may limit the number of items deposited and the frequency of deposits and other transactions you can make each day to the account(s) you have with us. The date we use to determine the number of transactions is the date a transaction is posted to (actually credited to or debited from) an account, rather than the date you conducted the transaction. Should the transactions on an account with us exceed the limitations we establish, we may limit your transaction activity, require a service charge or terminate the account. You understand that if we allow or honor a transaction that exceeds these restrictions (a nonconforming transaction), we are not required to allow or honor any future transaction that exceeds these restrictions.

4) Limits on ATM Transactions. For your and our protection, we may limit the number and dollar amount of cash withdrawals at ATMs. We may also limit the number and amount of deposits by cash and check at ATMs. Our current limitations on ATM cash
withdrawals are stated in "Our Electronic Funds Transfer Terms" at
the end of this Part 2 of the MSA. Should you need to make with-
drawals and deposits that exceed our ATM limits, you may come
to our branch any time we are open for business.

e. Accounts May Not be Transferred to Others
The accounts you have with us are non-negotiable, non-assignable
and non-transferable to another person or organization. This
means you may not endorse, negotiate, transfer, secure or pledge
any account and the funds in that account to a person or organiza-
tion other than us for any reason. Unless a person’s name appears
on a service form or is in our records, she or he may be denied
access to all accounts, products and services and all funds and
information pertaining to the accounts, products and services un-
less otherwise required by law.

f. When a Transaction or Action May Be Refused
Generally to conduct an action or transaction on an account, product
or service with us, you must be an owner, trustee or fiduciary on
the account, product or service. For your and our protection, you under-
stand we may refuse an action or transaction on an account, loan,
product or service for any reason not prohibited by law, including but
not limited to, 1) our methods are ineffective due to emergencies or
problems, 2) we are unable to contact you, 3) failure to provide re-
dquired documentation, information or ID, 4) failure to use a required
method or document, 5) exceeding a limit or an amount set by us,
6) failure to meet a minimum balance for thirty (30) days, 7) inactive
or abandoned products or services, 8) deposited check funds are
not available, 9) funds are collateral for an obligation, 10) any lost or
stolen check, card or access device, 11) a breach of or unau-
thorized access to a product or service, 12) business or compliance
purposes, 13) to stop or prevent a loss, 14) potential lack of capac-
ity or victim of undue influence, 15) the product or service has been
terminated, 16) failure to comply with any term of a contract, 17)
funds held or offset per a security interest or lien, 18) account
and/or funds held for a dispute or uncertainty, 19) unpaid check(s)
or EFT(s) for insufficient funds or stop payment orders, 20) depos-
itmed item(s) charged back for nonpayment or a claim, 21) a garnish-
ment, levy or similar legal claim or notice, 22) default on any obli-
gation, 23) limited to a savings account and voting by mail, 24)
ineligible for membership, 25) membership terminated, 26) notifica-
tion of death, 27) anything unethical or unlawful concerning you or
your or our business, 28) our belief that an action or transaction
may be fraudulent, 29) any alteration, forgery or fraud concerning you or
your or our business, 30) any falsification or misrepresentation con-
cerning you or your or our business, 31) any alleged crime con-
cerning you or your or our business, 32) abuse of or threats to any-
one associated with us, or 33) any other reason we believe is
appropriate to manage the business of our Credit Union.

g. Transactions and Actions Online
We may offer an internet service that allows you to take actions or
conduct transactions on products or services with us online. For your
convenience, and in order to remind you to go online to start the ser-
vice, we may note your request for this internet service on a form or
enter it in our records. This internet service may be governed by a
contract you agree to online, the MSA, all other contracts, as appli-
cable, and our records. Should you have any questions about this
service, please contact us at your earliest convenience.

6. Your Use of a Checking Account with Us

a. Completing Your Checks and Check Register
When you write a check drawn on a checking account with us, you
must write your payee’s name, complete the numerical and written
amount lines on the check and sign your name. Always begin by
writing the payee’s name and the amounts at the start of the far-
left side of these lines to avoid leaving any spaces; this will reduce
the risk of your check being altered. It is also important to draw a
line after the payee’s name and after the written amount to protect
yourself against alterations. Please make sure all information you
write on your check is legible. Finally, make sure the numerical and
written amounts of your check match, since the written amount is
likely the amount we may pay from the account. If the amounts do
not match, you agree we may pay either amount or return the check
unpaid, at our sole discretion.

Once completed, you should write the check number, amount,
date, payee’s name and purpose in your check register or payment
records, and deduct the amount of the check from the account bal-
tance. This helps you to keep track of the current balances of an
account, which in turn helps you avoid insufficient funds or over-
draft service charges (please see Provisions 6.i. through l. ). It also
allows you to detect and report checks with alterations and forged
drawer’s signatures (please see Provision 15.b.). Please use dark
permanent ink (preferably black ink) to complete and sign your
checks. You agree you are responsible for any losses incurred for
your checks if you do not use a dark permanent ink when writing
your checks. You should also keep your checks in a secure loca-
tion and separate from your ID so they are not stolen from you. If
the account is a multiple owner, trustee or fiduciary account, each
owner, trustee or fiduciary may sign (or authorize), issue and en-
derose checks in the other owner’s, trustee’s or fiduciary’s name.
If you require more than one signature on a check drawn on an ac-
count with us, you agree we may pay that check regardless of the
number of signatures on it if the check is issued by a person author-
ized to conduct transactions on the account (please see Provision
5.a.). You understand when you write a check you are ordering us
to pay the check, and that payment is proper even if you did not
completely fill out or sign your check.

b. Please Use the Check Forms We Provide
For your protection, when starting a checking account you agree to
use the checks we make available that we refer to as, "your checks." Your checks are actual forms (check forms) provided to
you by our approved associate. It is important that you use our as-
soicate-provided checks because 1) the security features help pro-
tect against fraud losses, and 2) the forms help us confirm that a
check is your check when presented for payment. Using any other
check form may indicate fraud, and you agree we may refuse to
pay it if we believe our referral may prevent a loss, and is not dis-
honorable or wrongful. Alternatively, if you use and we pay a check not
provided by our associate that results in any loss or service
charges, you agree to be responsible for any loss and service charges incurred. The reason you are responsible for any loss and
service charges is because in order to obtain check forms from an-
other organization or person, you must provide your information to
unknown people, any of whom may create a fraudulent check
drawn on the account. Accordingly, we use an associate’s check
forms to help avoid losses, and require owners, trustees and fidu-
ciaries to take responsibility for all losses and service charges for
not using these forms.

c. Dates on Your Checks
We may pay a check you write regardless of its date or language
limiting payment to a certain time (for example, "stale dated" checks
or checks bearing a "void after" date legend). However, we are not
obligated to pay a check before its date or more than six (6) months
after its date. Attempts to limit payment of a check by date or lan-
guage are ineffective because 1) checks presented as EFTs or other
transfers may not include the date, 2) our processing technology
may not allow for the examination of a date, and 3) a person in
possession of your unpaid check may take legal action against you for
the amount and costs. If you do not want an outstanding check paid,
you may place a stop payment order on the check (please see Pro-
vision 6.d.). Similarly, if you date a check for payment in the future
(often referred to as a “postdated check notice”) and notify us, we
may agree not to pay a check before its date. Please be aware this
postdated check notice will only be effective if it allows us a rea-
sonable amount of time to act on and not pay the check. Addition-
ally, for the notice to be effective we will need your name, number,
the check’s number and date, amount and the payee’s

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name. You understand that failure to fulfill any of these requirements may result in payment of the check. If you fulfill these requirements, we will return the check as postdated and require a service charge to cover some of our employee’s time. Should you request us to cancel a postdated check notice and pay the check, we may also require a service charge to cover some of our employee’s time. For your convenience, we may agree to a verbal postdated check notice that will expire after fourteen (14) calendar days unless you confirm that notice in writing. Once confirmed in writing, the notice will be effective for six (6) months, and can be renewed for an additional six (6) months for a service charge. You understand we have no duty to notify you when your notice will or has expired.

d. Stop Payment Orders on Your Checks and ACHs
You may request us to stop payment on any check drawn on orACH debit scheduled from a checking account you have with us by a stop payment order as we allow, which we may require to be confirmed in writing. Your request (order) to stop payment will be effective only if we have a reasonable amount of time to act before the check is presented or the ACH entry is transmitted to us. For the request (order) to stop payment to be effective we will need your name, your number, check number, the date of the check or ACH entry, the name of the payee and the amount of the check or ACH entry. You understand that failure to comply with any of these requirements may result in payment of the check or ACH entry. If you fulfill these requirements we will return the check or ACH entry and require a service charge to cover some of our employee’s time. Should you request us to cancel a stop payment order and pay the check or ACH entry, we may also require a service charge to cover some of our employee’s time. For your convenience, we may agree to a verbal stop payment order that will expire after fourteen (14) calendar days unless you confirm that order in writing or as we allow. A stop payment order on a check placed or confirmed in writing will be effective for six (6) months, and can be renewed for an additional six (6) months for a service charge. A stop payment order on an ACH entry will continue until the entry is returned or until you cancel the stop payment order (which may require the payment of a service charge). We have no duty to notify you when your stop payment order will or has expired.

You understand that although you may stop the payment of your check, generally the person or organization in possession of the check may recover the full amount of the check from you (which may include interest and costs). In addition, if you owe money to the payee of the check or ACH entry, stopping payment on the check or ACH entry means you will not have paid the money to that person. In the unlikely event we pay a check or ACH despite a timely, accurate and complete stop payment order, we may be obligated to credit the account you have with us. We also may not be obligated to credit the account and you will need to address the matter with the payee. If we issue a credit to the account, you agree to sign or authorize a statement explaining the dispute with your payee, and assist us in taking legal action against any and all persons or organizations to recover our loss. You understand if you repeatedly place stop payment orders on your checks drawn against insufficient funds, we may consider that account abuse and may terminate the account.

e. No Stop Payment On Our Cashier’s or Teller’s Checks
If we provide you with one of our checks that is payable to you or that you have requested us to make payable to another person or organization, it is your sole responsibility to make sure you want the person or organization to be paid with the check before you deliver the check to that person or organization. You understand that if you give our check to a person or organization, and afterwards become displeased with the person, organization or transaction and do not want the check paid, we will not be able to stop payment on our check. If you have any doubt about the person, organization or transaction, do not give the check to that person or organization, since we will not be able to stop the payment of the check. Should you change your mind and decide not to use one of our checks, you may return the actual physical check to us and request a refund for the amount of the check.

f. Conversion of Checks to Electronic Fund Transfers
In some circumstances, a person, merchant or other organization can convert your check and check information into an EFT and debit the account you have with us. The conversion of your check to an EFT is covered by “Our Electronic Funds Transfer Terms,” which is part of the MSA (and is found at the end of this Part 2). You agree we may honor the EFT and debit the account just as if the original check was presented for payment. Should a person or organization convert your check to an EFT, you will have to contact that person or organization if you wish to access a copy of your check. You understand that if we return your check to an organization unpaid for insufficient funds or stop payment, the organization may try to represent the check as an EFT. The EFT that represents the dishonored check will be treated as a re-presented check.

g. Presentment of Your and Our Checks
For your and our protection, compliance purposes and to cover costs for our members, we may require any person presenting your or our check to comply with our due diligence requirements before we pay the check. These requirements may include, but are not limited to, the presenter supplying us with her or his ID, SSN, birthdate, physical address and authority to present (negotiate) the check. We may also require the person to sign a statement of receipt, place her or his thumbprint or fingerprint on the check and pay a service charge. If a check is payable to two or more persons (whether payable sequentially or together), we may require all payees or endorsers to sign the check in-person at our Credit Union (or as we allow) to assure all endorsements are valid. You agree that if a person presenting a check declines to carry out any of these requirements, we may refuse to pay the check, and that our refusal is not dishonor or wrongful since this person has not complied with our presentment requirements. (A presenter always has the option to deposit and receive funds for the check at the presenter’s own financial institution). For your and our protection, checks presented after our 2 p.m. cut-off hour may be treated as if presented on the next business day we are open. You agree to be responsible for legal advice we require regarding any matter concerning a check drawn on an account you have with us (please see Provision 1.g.). Also, for your and our protection and security, we may pay a person presenting your check with our check or an EFT, and we may decline to pay this person with cash. You understand and agree that payment with our check is not wrongful since this person can obtain cash by depositing the check at her or his own financial institution. Additionally, for your and our protection and security purposes you agree we may pay any person (including you) presenting our check with a limited amount of cash, our check or an EFT, and may decline to pay the check entirely with cash. You understand and agree these payment options are appropriate since a person presenting our check can obtain cash by depositing the check at her or his own financial institution, and we can schedule the delivery of cash to you on your request, for which there may be a service charge.

h. Our Use of Automated Collection and Payment Processes
We use electronic check deposit, transmission, presentment, payment and return technology to manage the greatest number of checks in the most cost-effective manner for the benefit of the members of our Credit Union. These automated processes rely on and can only recognize information in the Magnetic Ink Character Recognition (MICR) line at the bottom of the check, which contains your number, amount of the check and check number. To achieve these cost efficiencies for our members, you agree when we pay or take a check for deposit and collection we may disregard all information on the check (including notes and legends) other than 1) the identity of the institution the check is drawn on, and 2) the information encoded in the MICR line (whether consistent with other information on the check or not). You also agree when we pay a check without
physically or visually examining it, it does not mean we failed to exercise ordinary care in paying the check.

i. Determination of Available Balance to Pay Items
Checks and other transactions on a checking account with us are paid based on your available balance, and not the actual balance. Your actual balance is the actual amount of funds in the account (based on credits and debits posted to the account at that time). Your available balance is generally equal to the actual balance, less the amount of any holds placed on recent deposits, holds placed for other reasons, and holds for pending transactions (such as debit card purchases) we have authorized but have not yet posted to the account. If an item presented for payment against the account exceeds the available balance, we will treat it as presented against insufficient funds even if the actual balance exceeds the amount of the item (please see Provision 6.k.).

j. The Order in which Checks and Other Items are Paid
In general, we pay checks and other transactions in the order they are presented to us, regardless of when you issued or authorized them. Insufficient funds balances on accounts may result from 1) checks paid, 2) holds on funds of deposited checks, 3) ACH debits such as online bill payment transactions, 4) payments authorized by an owner or other withdrawal requests, 5) items deposited by an owner and returned unpaid by the paying institution, and 6) imposition of requested or required service charges. Checks and ACH debits may be presented to us in batches or data files, and are paid when we process the data file. Checks in the same data file are processed in low to high amount order. Checks presented for payment at our branch are processed at the time of payment. Debit card transactions are processed when transmitted to us, which may occur immediately or up to several days later. You understand that the merchant or its processor (and not us) determines when the transaction will be transmitted to us. When a merchant obtains authorization for a debit card transaction, we place a temporary hold against the funds in the account for the amount of the authorized transaction. In some cases, such as restaurants, gas stations, or car rental transactions, there may be a hold for an initially authorized amount, but the transaction is submitted at a different amount. You should be certain there are sufficient funds in your available balance at all times to pay checks or transactions, or they will be handled according to the overdraft and insufficient funds terms of the MSA, or paid under one of our check overdraft services if applicable. This Provision reflects our practices in effect at the time the MSA was prepared. You agree we may change these practices at any time without prior notice to you to address data processing constraints, changes in law, regulation, clearing house rules or to manage the business of our Credit Union.

k. Insufficient Funds to Pay Checks and Other Items
If the available balance of funds in a checking account are not sufficient to pay a check or other item presented on the account, we may return it for insufficient funds, and require a service charge for the dishonored check or item (as explained in Provision 9.). You understand we have no duty to notify you if there are insufficient funds to pay your check or other items drawn on an account: this is a matter you must pay attention to and are responsible for. If we pay a check or transfer that exceeds the available balance in an account, you agree to immediately repay us the amount of the paid check or transfer and any charge for that service, unless otherwise addressed by the MSA or other contract with you. If we pay a check or transfer that exceeds your available balance, it does not mean we will pay a check or transfer that overdrafts an account in the future. If we charge an account you have with us for any obligation you owe, you understand the balance thereafter may be insufficient to pay a check or item drawn on the account, and we will rightfully refuse to pay the check or item for insufficient funds. If we return an item for insufficient funds, the payee (or the payee’s institution) may re-present it. Each presentation against insufficient funds will result in a separate fee. Finally, if we are repeatedly presented with checks or items drawn on an account for insufficient funds, we may consider that account abuse and may terminate the account.

l. Payment of Checks & Items that Overdraw an Account

1) Account & Lending Overdraft Payment Services. To assist you when you want or need your checks and EFTs or other items paid, we may provide you with overdraft payment services. If you qualify for and we agree to provide these services, we will pay your checks or EFTs drawn against insufficient funds by transferring funds from another account to a checking account with us, and may require a service charge. Transfers from account(s) to a checking account are covered by the MSA and “Our Electronic Funds Transfer Terms” disclosure. You agree we may apply funds deposited to account(s) with us to your outstanding overdrafts and service charges, regardless of the source of the deposit, including directly deposited government entitlements or benefits such as Social Security deposits.

2) General Overdraft Payment Services. If you have a checking account and are in good standing, you may use the privilege of our overdraft service which allows you to overdraft an account up to a set limit of $500.00. To be in good standing requires that you be eighteen (18) years of age or older, make regular deposits sufficient to cover transactions, bring the account to a positive balance at least once every 30 days or less, have no legal orders outstanding on your account, and to have not caused us a loss. To qualify for overdraft payment services on a new checking account, we may perform a credit screening. If you qualify, we may pay your overdrafts up to a total of $500.00 and require a service charge. This service will not apply to ATM transactions or to non-recurring debit card transactions unless you notify us that you would like to opt in to coverage of such transactions as we may require. If you use this service, we will notify you of the amount paid and service charge for each transaction, and you will have thirty (30) calendar days to reimburse us for paid checks, EFTs and service charges. For more information on this service, please contact us at 504-889-9090 or toll-free at 800-647-1689.

m. Your Lost or Stolen Checks: Notify Us Immediately!
If your checkbook, a box of checks or a check is lost or stolen, please contact us immediately toll-free at 800-647-1689. The sooner you contact us, the less liability you have for unauthorized checks drawn on the account, and the sooner we can provide new checks, a new account and new number as required. When you notify us that your checks are lost or stolen, we may require you to sign or authorize a notice (as we allow) so we can rightfully refuse to pay the check(s) if presented for payment. You further agree that for your and our protection we may terminate an existing account and provide you with a new account (and potentially a new number to replace your number) to avoid a loss to you or us. In fairness to our members, there may be a service charge for all termination and replacement costs when you lose your checks. However, there will not be a service charge when your checks are stolen. If you give, mail or send your check to your payee (such as a creditor) who informs you that your check is purportedly lost or stolen, please contact us immediately at 504-889-9090 or toll-free at 800-647-1689. When you notify us that your check to a payee is lost or stolen, for your and our protection you agree to sign or authorize a notice (as we allow) so we can rightfully refuse to pay the check if presented for payment.

n. Lost or Stolen Cashier’s or Teller’s Checks
If one of our cashier’s or teller’s checks in your possession is lost, stolen or destroyed, you (and your payee if applicable) agree to sign or authorize a notice (as we allow) so we may rightfully refuse to pay the check if presented for payment. We may require you (or your payee if applicable) to post a bond, furnish us with collateral or a security interest in collateral, or wait ninety-one (91) calendar days from the date of the check, to receive a replacement check or refund. If you do not receive one of our checks that was sent or mailed to you, you agree to sign or authorize a notice (as we allow) so we may rightfully refuse to pay the check if presented for payment.
payment. At our discretion, we may require you to post a bond or furnish us with collateral or a security interest in collateral, prior to obtaining a replacement check or refund for our check that you did not receive.

1. Delivery of Our Checks to You. When you request one of our cashier’s or teller’s checks and are unable to take possession of the check in-person, we may send the check to you by a secure delivery service. This service may include but is but not limited to using Federal Express or United Parcel Service, which require your signature and proof of receipt. We use this secure method to deliver our checks for your and our protection to assure only you receive the check, and to spare you from having to post a bond and/or furnish collateral. Since this service is for your convenience and protection, you may be responsible for the cost of this method of check delivery. If you authorize us to deliver the check to you by regular U.S. mail, you agree to all time delays and to repay all costs and losses if the check is lost or stolen.

2. Our Rights on Your Deposit

When we agree to take your deposits we are providing you a service by saving you the time and expense of having to go to the paying institution to receive your funds. In providing this service, we will credit the amount of the deposit to the account you have with us. However, depending on the type of deposit, we may hold some or all of the funds from the deposit. We may also refuse or return a deposit if we believe it is necessary to prevent you and us from incurring a loss. If we elect to hold the funds from your deposit the time period for the hold will depend on 1) the type of deposit (cash, check, wire, etc.), 2) the amount, 3) the account it goes into, 4) the source of funds, 5) our ability to verify persons, organizations and institutions issuing, negotiating and making payment, and 6) any other facts we consider important. In addition to this Provision, we encourage you to review “Funds Availability of Deposits,” which is part of the MSA and found at the end of this Part 2. You understand if we make funds available to you from a check you deposit (in cash or otherwise) we are only providing you with credit, and are not cashing, promising or guaranteeing payment of the check you deposited.

Please be aware any check you deposit that is drawn on another financial institution can come back to us for a number of reasons. For reference, we group these reasons into two categories: non-payment reasons (such as, but not limited to, insufficient funds, stop payment, closed account) and fraud reasons (such as, but not limited to, alterations or forgeries). It may take as many as nine days (seven business days and two weekend days), and in some instances more, for your deposited check to be returned by the paying institution for a nonpayment reason. If there is a fraud problem with the check, the paying institution may make a claim against us (even after the check has been paid) and demand repayment for the amount of the check for several years after you deposit the check (the number of years varies by state). If your deposited check is returned unpaid or we are required to repay the amount of the check for any reason, you are responsible for the amount of the check and all related service charges and costs. Accordingly, when we take your checks drawn on other institutions for deposit, to attempt to prevent losses for you and us, you agree we may hold the funds from the deposited check for a period of time. Also please see “Funds Availability of Deposits” at the end of this Part 2.

If we have reasonable cause to doubt collectability of a check you offer for deposit (typically for a nonpayment or fraud reason), we may hold the funds from the check. If we hold the funds in a checking account, we will provide you with a notice of the status of your deposit and when the funds will be available. If we believe there may be a problem with a check, we may choose to not take the check for deposit unless you agree that we may place an extended hold on the funds of the check offered for deposit. The extended hold is for your and our protection to determine if the check will be paid or is not subject to a fraud claim. In such cases, if you do not want us to place an extended hold on the funds, please tell us before we have processed the check for payment and we will return the check to you so you may obtain payment elsewhere.

In some instances, we may require the check to be deposited into a savings account that has transactional limitations, with the funds held for an extended number of days. We may provide you with a notice of the status of your deposit and when the funds will be available. We may choose to not allow you to deposit the check unless you consent to an extended hold on the funds of the check. The extended hold is for your and our protection because it gives us time to attempt to determine if the check will be paid and is not subject to a fraud claim. If you do not want us to deposit the check to a savings account and place an extended hold on the funds, please tell us before we have processed the check for payment and we will return the check to you so you may obtain payment elsewhere.

On your request and consent, we may also send a check you offer for deposit for special collection. Special collection means that we
will not deposit the check in an account, but rather send the check directly to the paying institution for payment (for which there may be a service charge). You understand if we send the check for special collection, no funds will be deposited to an account you have with us until the paying institution agrees to pay the check. If we send the check for special collection it may take an extended (indeterminate) amount of time for the check to be finally paid. If you do not want us to send a check you offer for deposit for special collection, please tell us and we will return the check to you so you may obtain payment elsewhere.

Please be aware that we have no way to guarantee that any check you offer for deposit that is not drawn on our Credit Union will not be sent back to us for a nonpayment, fraud or other reason that requires us to re-verify the check. This is true even if we place a hold on funds from the check or send it for special collection. You understand if the check comes back to us and we are required to re-verify it, you are responsible for the amount of the check, and all related service charges and costs. You also agree that before you deposit a check, you will tell us about any circumstances or information you are aware of that could indicate the check may not be paid, or may be fraudulent or issued in connection with an illegitimate, unlawful or fictitious transaction or enterprise. You understand, regardless of the facts, circumstances and information you disclose about the check, you are still completely responsible for the amount of the check and all service charges and costs if it is dishonored, returned or a claim is made. Further, you understand that for your and our protection, prior to or after your deposit, should we believe there is a problem with the check you have offered for deposit, we may refuse to take the check and may return it to you so you may obtain payment elsewhere. Alternatively, if you request us to take a check for deposit and we believe there is a fraud problem with the check, for your and our protection you agree we may retain the check to determine if the check is fraudulent, and if so, the identity of the perpetrator of the fraud. You understand that our retention of the check protects you and us from incurring a loss on the check. You agree that in such cases, our retention of the check is not wrongful because the check may substantiate the commission of a crime, and our retention of the check avoids additional potential crimes. Following appropriate due diligence, if we determine the check is not fraudulent, we may take the check for deposit or return the check to you.

Finally, if we believe there is a problem with a check and elect to return the check to you, you agree we may note the problem on the face of the check to alert branches and institutions of any potential fraud or nonpayment problem. You understand that if you do not want us to retain or make a notation on a check with a potential problem, you should not deposit the check to us, because once the check is offered for deposit it has potentially involved us in a criminal or nonpayment and collection matter.

c. How to Endorse a Check You Wish to Deposit

When you wish to deposit a check payable to you in an account with us, please turn the check over and locate the designated place for your endorsement on the back of the check at one end (which may have pre-printed lines). We recommend you write the words “For Deposit Only,” sign your name beneath those words, and write your number beneath your signature in the endorsement space. If there is no designated endorsement space (or lines) on the back of the check, please write “For Deposit Only,” sign your name, and write your number in the blank area no more than one and one-half (1½) inches from the top edge of the check. If you are depositing the check using an internet service please write “For Mobile Deposit Only,” sign your name and write your number in the blank area at the very top end of the check. Please make sure the endorsement language, signature(s) and number go on the back of the check at the top edge, and are no more than one and one-half (1½) inches from the top edge of the check. Endorsing the check in any other way may risk the account not being credited for the amount of the check. You agree we may ignore any other language or markings on the check, and you will be responsible for any loss that results from endorsements, language or markings inside or outside of your designated endorsement space. Also please use dark permanent ink (preferably black ink) for all endorsements, since you are responsible for any losses incurred for not meeting this requirement. Finally, you should use our deposit slips and envelopes when making your deposit. You understand you may not deposit 1) a substitute check without our consent, or 2) a substitute check or similar item you have created or for which no institution has made the substitute check warrants and indemnity. If you do so, you agree to indemnify us for all losses we incur in connection with the substitute check or item.

d. How to Write Your Check for Deposit with Us

If you want to write a check drawn on an account you have at another financial institution, and deposit it into an account with us (in order to receive money back for the deposited check), please complete the check as follows. Make the check payable to yourself as the payee, and then complete and sign the check. Turn the check over and write “For Deposit Only” on the top of the back of the check, sign your name below this language along with your number and offer the check to us for deposit. While your check will be treated as any other check offered for deposit that is drawn on another institution, should you have an immediate need for cash or credit, please let us know. We have a number of ways we may be able to assist you.

e. Authority to Negotiate Checks and Endorsements

We may take checks for deposit into any accounts you have with us, and recommend you endorse all checks you deposit. If we take a check for deposit without your endorsement, you agree that your liability for the check is the same as if you had endorsed it. If the account is a multiple owner, trustee or fiduciary account, each owner, trustee or fiduciary may endorse and deposit checks for one another. For identification and tracking purposes we may place your number on any check you offer for deposit. If you do not want your number on a check, please tell us and we may return the check to you to obtain payment elsewhere. For your and our protection, we may confirm the endorsement on any check you offer for deposit, and require you to carry out specific endorsement requirements for business, insurance or government checks.

If you wish to deposit any check payable to two or more persons (whether negotiable sequentially or together), we may require the check to be endorsed (or re-endorsed) in-person at our Credit Union by everyone required to endorse the check. However, we may choose to take such a check for deposit regardless of the number of endorsements on it (or whether those endorsements were made in-person at our Credit Union) if the check is deposited by you or a person you have authorized according to the MSA. For checks not made payable to you as the payee (or endorsee), we may require proof 1) of your authority to endorse a check on behalf of another person or organization, and 2) that any endorsement on a check prior to your endorsement is authentic and authorized. These measures are necessary so we can provide you with our check deposit services and for your and our protection. You agree to be responsible for legal advice we require regarding any matter concerning a check you offer for deposit (please see Provision 1.g.). Finally, if you send us a check for deposit (payable to you or us) and do not specifically tell us in writing what is to be done with the check (i.e., you do not explain the correct purpose or reason you are sending the check to us, such as for a loan payment), we may deposit the check to either a checking or savings account you have with us.

f. Your Options for Direct Deposit Services

We offer direct deposit services that allow you to preauthorize deposits to accounts with us (such as payroll, Social Security, retirement or other government deposits) or preauthorize transfers from accounts with us (such as regularly-scheduled payments to creditors). You must initiate direct deposits by a method acceptable to the initiator of the deposit (such as your employer or the federal or
state government). You understand we may refuse and return any or all funds transfers for any lawful reason. Should we be required to reimburse the federal or state government or other initiator of a transfer for any payment directly deposited into an account you have with us, you agree we may deduct the reimbursed amount from the account, and may recover any amount you owe according to the terms of the MSA unless otherwise required by law. If you file for bankruptcy and do not cancel a direct deposit authorization to an account, you agree we should continue to apply your direct deposits according to the instructions previously given to us.

g. Deposits Made at a Night Depository
If you make deposits at a night depository, you agree to use any special container, bag or envelope we may require. You understand we access night depositories only once on each business day we are open. Containers, bags or envelopes placed into the night depository before we process it are processed that business day, whereas those placed after we access it are processed the next business day. Night depositories are open and items placed in the depository are removed and logged in the presence of two (2) of our employees or associates. The contents of each container, bag and envelope is counted, and we issue a credit to the account on the deposit ticket accompanying the deposit for the amount, as indicated by our count.

You agree we are a bailee of items placed in the night depository (i.e., we are simply in possession of the container, bag and envelope) until we have opened the container, bags and envelopes, verified the contents, and credited the contents to an account you have with us or returned the container, bag or envelope and contents to you. You acknowledge that our count of any deposit placed into the night depository is the final determination of the contents of a container, bag or envelope placed in the depository. We will use reasonable efforts to notify you of any difference between the amount of a deposit we counted and that shown on a deposit ticket, though we will not be liable for any delay or failure of this notification. No deposit is considered to have been made until we have removed it and processed it as explained in this Provision, and a credit has been issued to the account you have with us. You agree you will be responsible for any damage to the night depository or delay in crediting deposits if you use a container or bag other than those we supply or you do not follow our instructions on the use of envelopes. You understand and agree the procedures explained in the MSA are commercially reasonable, and if we follow these procedures, we are not negligent in handling items placed into the night depository.

h. Taking Checks from You for Deposit is a Service
You understand that in handling checks, drafts, items, images or money you wish to deposit, we are providing you a valuable service. Not only are we saving you the time and expense of having to take checks or items to the institution they are drawn on and present them in-person for payment, we are also safeguarding and paying dividends/interest on your money. While we are pleased to provide you with this service when collecting the payment of your deposited checks or items, we act only as your agent, and assume no responsibility for the checks or items beyond using ordinary care as a depository institution. We are also not responsible for any deposit sent by mail or made at an unstaffed facility (for example, an ATM not at a branch) until we actually receive the deposited item or money. We are not liable for the negligence or default of any correspondent institution or for loss in transit, and each correspondent will only be liable for its own negligence. You agree we may send any check offered for deposit for special collection, as explained in Provision 7.b. You further agree we have the right to charge an account you have with us for any check taken for deposit should it become lost in the collection process.

i. When Your Deposits Will Be Credited to an Account
Deposits to an account with us will generally be credited on the business day of the deposit. Deposits made after our end of business day or on a Saturday, Sunday or holiday, will be credited to the account on the next business day we are open (please see the “Funds Availability of Deposits” disclosure at the end of this Part 2). Deposits of checks made any time at ATMs are credited to the account on the business day on which they are deposited. Deposits made at unstaffed facilities other than ATMs will be credited to the account on the day funds are removed and processed by us. Deposits of coin or currency will not be finally credited until we have counted the deposit and confirmed the amount. If we are aware of a discrepancy between the amount on a deposit slip and the cash or checks that we count, we will provide you with a notice of the discrepancy by mail or that is accessible to you. In rare instances, an actual discrepancy may not be detected. In such cases, the amount credited will be the final amount of your deposit unless you or we discover the discrepancy and are able to correct it without loss to the Credit Union. You agree that to provide check deposit services efficiently and effectively for the members, if we discover a discrepancy of less than $1.00, we may choose not to correct it. Credit to an account you have with us for funds deposited is conditional (provisional) until we are actually paid for the deposited items (i.e., when we receive final payment). Checks drawn on an institution or organization outside the U.S. may be handled on a special collection basis only (as explained in Provision 7.b.), to attempt to prevent a loss for you or us on the foreign check.

j. When We Do Not Take a Check for Deposit
For your and our protection, we may decline to take a check from you for deposit if we believe the check has a potential nonpayment, fraud or other problem. Nonpayment problems include, but are not limited to, insufficient funds, stop payment, closed account, illegibility or checks or items written in a language other than English. Fraud problems include, but are not limited to, potential alterations and forgeries. We may also decline a check that we have agreed is ineligible for deposit under this or any contract you have with us (typically for the type or amount of the check when deposited online or at an ATM). You understand that when we decline to take a check from you for deposit, we are providing you with an important service by sparing you from being obligated to us for the amount of the check and all related service charges and costs if the check is dishonored and returned or a claim is made.

k. Erroneous or Fraudulent Deposits to an Account
If a deposit, payment or other credit (whether by check, cash, EFT, wire or otherwise) is made in error or by fraud to an account you have with us, we may debit the account for the amount of the erroneous or fraudulent deposit, payment or credit. We may do so without notice to you, regardless of when the original deposit, payment or credit took place. If you withdraw any or all of the funds erroneously or fraudulently deposited, paid or credited to an account or you, you agree you will reimburse us for the amount of the erroneous or fraudulent transaction, plus all dividends/interest paid on the erroneous or fraudulent amount, along with all service charges and costs.

l. Your Responsibility for Unpaid Deposits and Claims
All deposits or other credits to an account (including checks, items, EFTs, ACH transfers, wire transfers, etc.) are subject to being paid (they are “provisional”). This means if we do not receive final payment on any deposit or credit, we will charge an account you have with us for the amount of the unpaid check or item and a return service charge. Further, if we incur a service charge or any cost to collect a check or item deposited by you, we may charge that service charge or cost to the account you have with us. If the amount in the account is not sufficient to cover the unpaid check or item, and all related service charges and costs, you are responsible for the difference.

After we have received final payment, we refer to these deposits as collected items. If any check or other item deposited to an account is returned to us for any reason, we have the right to charge the account you have with us for the amount of the check or item, plus any service charge incurred. We may charge an account
regardless of whether the amount of the check or item was available for your use or not. If any check or other item credited to an account you have is returned to us for any reason, you waive your right to any notice of non-payment or dishonor for the check or item. For your benefit and ours, you agree we may pursue payment of a dishonored check or other item at any time, including giving the financial institution the check or item is drawn on extra time beyond any midnight deadline limits.

Furthermore, if anyone makes a claim against us based on a check or other item credited to an account you have with us, we may charge the account for the amount of the check or item and all service charges and costs even if you have already received final credit and withdrawn the funds. Such claims may include, but are not limited to, forged or missing endorsements, alterations or conversion. If the amount in the account is not sufficient to cover the claim on the check or item, and all service charges and costs, you are responsible for the difference. Finally, even if we provide you with immediate availability of funds for your deposited check or other item, you are responsible for the amount of the check or item and all related service charges and costs if we do not receive final payment or whenever a claim is made.

m. Your Deposit Returned as a Substitute Check
Any check drawn on another financial institution that you deposit in an account you have with us can come back to us for a nonpayment, fraud or other reason. When a check you deposited is sent back by another financial institution, under federal law that institution may send the check back to us as a substitute check. A substitute check is a paper image of the front and back of the original check that satisfies certain legal requirements. The front of a substitute check states: “This is a legal copy of your check. You can use it the same way you would use the original check.” If the check you deposited is sent back to us as a substitute check, we will debit the account you have with us for the amount of the check and all service charges and costs owed to us. If the account with us is not overdrawn, we will return the substitute check to you along with a notice that explains your rights when you receive a substitute check. Should you have any questions about checks being returned as substitute checks, please contact us during business hours and we will be happy to assist you.

n. Depositing Checks Through a Mobile or Online Service
We may offer an internet service that allows you to deposit checks to an account you have with us online. For your convenience, and in order to remind you to go online to start the service, we may note your request for this service on a form or enter it in our records. This internet service is governed by the contract you agree to online, the MSA, all other contracts, as applicable, and our records (please see Provision 7.c. for endorsement requirements for checks deposited by image). Should you have questions about this service, please contact us at your earliest convenience.

8. Your Dividends (or Interest) and Our Rates
The dividends/interest earned on account(s), the dividend/interest rates, balance requirements, annual percentage yields, compounding, crediting and terms are provided to you in “Our Rates & Service Charges” of the MSA. Some of this information is also in your periodic statement. To serve the best interests of the members of our Credit Union, we may change or add account dividend/interest rates and annual percentage yields from time to time as explained in that disclosure and this Part 2. You understand you may request and agree we may request and add product and service charges and costs and annual percentage yields from time to time as explained in that disclosure. To serve the best interests of the members of our Credit Union, to assure that no one else can access them. If any of your information,
documents, checks or cards are lost or stolen, please contact us immediately to minimize your liability (please see Provisions 12. and 15.). In fairness to the members, if a copy of your information or a document you requested or your passwords, codes, PINs or other data, is/are lost or stolen, we will investigate your use of ordinary care in the matter. If we determine you failed to use ordinary care (i.e., were negligent) in handing or safeguarding a copy of your information or a document or any access information, and your negligence contributes to a loss from actions or transactions (other than a loss addressed by the Electronic Fund Transfer Act), you may be responsible for all losses, costs and service charges that we incur as a result of the loss or theft.

f. Please Help Us with Recommendations or Complaints!
We apologize in advance for any inconvenience or dissatisfaction we may cause you, and thank you for giving us the opportunity to address any recommendation or complaint. Excellent member service and your complete satisfaction with our accounts, loans, products and services is extremely important to us. Therefore, we take all complaints very seriously, and greatly appreciate any recommendations to improve our service. Please contact us during business hours and we will do our best to address your suggestion or problem immediately.

We thank you in advance for your time and valuable input, and will do our utmost to address all suggestions or concerns expediently and in a manner that serves the best interests of the members and you.

g. Suspension of an Action or Transaction
For your and our protection and/or to manage our business, you understand we may suspend (hold and delay) an action or transaction on an account, loan, product or service for any reason not prohibited by law, including but not limited to, 1) our methods are inoperative due to emergencies or problems, 2) the product or service has been terminated, 3) we are unable to contact you, 4) failure to provide required documentation, information or ID, 5) failure to use a required method or document, 6) exceeding a limit or an amount set by us, 7) failure to meet a minimum balance for thirty (30) days, 8) inactive or abandoned products or services, 9) deposited check funds are not available, 10) funds are collateral for an obligation, 11) overuse of actions on our products or services, 12) any lost or stolen check, card or access device, 13) a breach of or unauthorized access to a product or service, 14) business or compliance purposes, 15) to stop or prevent a loss, 16) potential lack of capacity or victim of undue influence, 17) failure to comply with any term of a contract, 18) funds held or offset per a security interest or lien, 19) account and/or funds held for a dispute or uncertainty, 20) unpaid check(s) or EFT(s) for insufficient funds or stop payment orders, 21) deposited item(s) charged back for non-payment or a claim, 22) a garnishment, levy or similar legal claim or notice, 23) default on any obligation, 24) limited to a savings account and voting by mail, 25) ineligible for membership, 26) membership terminated, 27) notification of death, 28) the owner for IRS reporting is removed or deceased, 29) causing us a loss, 30) not voluntarily repaying a loss, 31) anything unethical or unlawful concerning you or your or our business, 32) our belief that an action or transaction may be fraudulent, 33) any alteration, forgery or fraud concerning you or your or our business, 34) any falsification or misrepresentation concerning you or your or our business, 35) any alleged crime concerning you or your or our business, 36) abuse of or threats to anyone associated with us, or 37) any other reason we believe is appropriate to manage the business of our Credit Union.

12. Lost, Stolen or Breached Products & Services
If a check (or checks), debit card, ATM card, PIN, our check, any of your information or documents (that we have provided or made accessible to you), is/are lost or stolen, or there is unauthorized access to any account or service, please call us immediately toll-free at 800-647-1689. The sooner you contact us, the less liability you will have for unauthorized actions or transactions, and the sooner we can provide new accounts, products, services, checks, cards, PINs, internet services and numbers. Also, if a credit card is lost or stolen, please call us immediately toll-free at 800-647-1689.

In fairness to the members, we may require a service charge for terminating and starting new accounts, products, services and numbers (and replacing checks or cards) when you lose a check (or checks), ATM or debit card. However, we will not require a service charge when checks, ATM or debit card are stolen. We may also require a service charge for terminating and starting a new internet service and related accounts, products and services. Additionally, in fairness to the members, if you notice us of unauthorized access, actions or transactions on an account that is/are not addressed by the
Electronic Fund Transfer Act or other law, we will investigate your use of ordinary care in the matter. If we determine you failed to use ordinary care (i.e., were negligent) in handling or safeguarding the methods of access to the account, you agree to take responsibility for all losses, costs and service charges that you or we incur. If we incur a loss or a crime or potential crime is committed concerning the products or services you have with us, you agree to cooperate with us and any person and organization with a business or law enforcement interest in the loss, crime or potential crime to assist in the enforcement of rights or the prosecution of the crime. To protect you and the members of our Credit Union, if we incur a loss or a crime or potential crime is committed against you or us pertaining to the products or services you have with us, on our request you agree to file a police report and assist with the prosecution of anyone associated with the crime or potential crime. Additionally, if we incur a loss or a crime or potential crime is committed against us or an associate pertaining to the products or services you have with us, we may file a police report. While we will always comply with all required applicable law in addressing a loss, purported loss, crime or potential crime (such as the Truth in Lending Act and Electronic Fund Transfer Act), you understand and agree that your failure to fulfill the obligations of this Provision in specific, and the MSA in general, may result in the termination of products, services and membership with us after we have complied with all applicable law.

13. Membership, Product and Service Information
You understand you and any owner, trustee, fiduciary or other person you authorize may access information about the accounts, loans, products and services you have with us. You also understand any person you authorize may be able to see, access and release all information about all the accounts, loans, products or services you have with us, even if they have no ownership interest in, or access to, such accounts, loans, products or services. You understand if this person is an owner, trustee or fiduciary, you may request to remove this person (according to the MSA) or otherwise change or terminate the account, loan, product and service any time we are open for business and as we allow. For these reasons, you agree that all transactions on accounts, loans, products and services with us by this person are authorized, even if they are not conducted for your benefit or according to your instructions.

If you do not want another person to be able to see, access, use and release all information about the accounts, loans, products or services you have with us (or potentially take actions or conduct transactions on the accounts, loans, products or services), please let us know and we will explain your options to remove this person or change or terminate the accounts, loans, products or services. We may also be able to offer new or additional accounts, loans, products or services that only you may access (which may require the payment of a service charge).

We may require a service charge for research to cover any employee time and other costs involved in addressing your request, or another person’s or organization’s lawful claim, for information concerning the accounts, loans, products or services you have with us. To save you time, money and avoid or reduce research service charges, we encourage you to ask us about and use the internet services we offer that enable you to access your information.

We will not release your information to any person or organization without your consent unless the person or organization provides us with a valid subpoena, summons, search warrant, court order or other required documentation, or the disclosure of your information is otherwise permissible under applicable law or as specified in “Our Privacy Notice.” We may require a service charge from you for our time spent researching the information. Again, we require this charge so that each member is responsible for the time and expense we incur for any research caused by a third party’s (non-Credit Union) demand for member information, rather than incurring those costs on the members of our Credit Union. You also agree that we may require a service charge for research when addressing any claim you make concerning an action or transaction on accounts, products or services that is determined to be authorized. We require this service charge so that each member is responsible for the time and expense we incur addressing an authorized action or transaction involving that specific member, rather than imposing those costs on the members of our Credit Union.

You agree to be responsible for legal advice we require to assist with or that results from any matter concerning a claim for information involving you (please see Provision 1.g.). Finally, you agree if you are ever obligated to repay us for any service charges, costs, losses or liability in connection with any product or service you have or had with us, we may share your information with any associate (including but not limited to credit reporting services, collection agencies or attorneys) assisting us with the collection of your obligation, whether or not you are still a member of our Credit Union.

a. Our Records Govern Account Features
Depending on the accounts selected, we may provide or make accessible to you a number of documents (i.e., periodic statements, information returns, maturity notices, etc.) that contain account information. You may also be able to access information about the accounts you have with us through an internet service we offer. You understand that for confidentiality purposes and data processing constraints, documents and internet services may not include all the information about the accounts, and do not control the ownership and survivorship features of the accounts you have with us. You agree only the most recent service form we use (and if applicable previous forms) and/or our records, control the number of owners, trustees or fiduciaries on accounts, and the ownership and survivorship features of the accounts. To confirm the specific ownership and survivorship features of an account with us, please contact us or request a copy of your information or a document in our records any time we are open for business.

b. Also see “Our Privacy Notice”
We recommend you also review “Our Privacy Notice,” which has specific application to this Provision as well as a number of other matters throughout the MSA.

14. Notice by Us to You and Notice by You to Us
To benefit our members, we may change and add to the terms of the MSA, which is accessible to you anytime on request and on our website. We will also notify you of any changes or additions to terms, rates and service charges that affect our accounts, products and services as required by law. Written notice we provide to you is effective when sent to you at the written or contact information in our records or made accessible through an internet service we offer. We understand you may rely on the information you provide to us in our records, for all actions and transactions on the accounts, loans, products or services you have with us. It is your responsibility to notify us of any changes to this information, and if we accept them, those changes are part of the MSA. You agree we may communicate with and contact you at all addresses, phone numbers and email addresses you provide in our records. You further agree we may contact you by any of these methods to assure you are aware of the privileges and advantages of new products and service opportunities that may benefit you. If we are unable to locate or contact you, we may suspend (or terminate) products and services and/or require a service charge for our attempt to locate you. For multiple owner, trustee or fiduciary accounts, you agree that notice to one owner, trustee or fiduciary is notice to all owners, trustees or fiduciaries.

Should you have questions about any matter we have notified you of regarding accounts, loans, products or services, please contact us at your earliest convenience. You may communicate with us about matters pertaining to accounts, loans, products, services, actions, transactions or any other matter by any method we allow. We may require you to notify us about any matter in writing or to confirm the matter in writing. Any written notice from you is effective only when actually received and confirmed by us in writing at New Orleans Firemen's Federal Credit Union • Member Service Agreement (MSA) • Part 2

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Orleans Firemen’s Federal Credit Union, 4401 W. Napoleon Ave., Metairie, LA 70001. You agree your failure to notify us in writing about any matter on our request may have the same effect as if no notice was provided by you about the matter. You also understand that any messages, instructions or recordings (including text messages and emails) you leave with us are not effective unless we agree to them in writing or note that we agree to them in our records. You agree it is your sole responsibility (and not our responsibility) to confirm any messages, instructions or recordings you leave with us in-person or by phone during business hours. Should you have questions about any matter you have communicated with us (or attempted to communicate with us), please contact us during business hours and we will be happy to assist you.

15. Periodic Statements - Receipt / Access & Review

a. Purpose, Receipt of or Access to & Copies of Checks

We will provide or make accessible to you a periodic statement that shows the transactions and may also show actions on the accounts, products and services you have with us during the statement period. For multiple owner, trustee or fiduciary accounts, you agree that one statement mailed to the address in our records or otherwise made accessible as requested, is sufficient for all owners, trustees and fiduciaries on the account. To minimize unnecessary losses, please review your statements and the accounts, products and services often, as well as your information that can be reviewed instantly online as we offer. You can learn more about our internet services by going to our website or by contacting us during business hours.

If you do not receive or cannot access your periodic statement, you agree to notify us within fourteen (14) calendar days of the time you regularly receive or can access your statement. This notification will assist you and us in avoiding and reducing losses on the accounts, products and services you have with us. You further agree your statement is correct for all purposes and we have no liability to you for any action or transaction on the accounts, loans, products or services unless you notify us within the stated time periods for unauthorized transactions, actions, errors or irregularities, as explained in the MSA or other contracts, as applicable. Your statement may also provide you with an opportunity to review all rates paid on accounts, payments made on loans and any service charges incurred during the period. When a check drawn on an account with us is paid, you understand we own the original check. We will make a copy of the check accessible to you on request for which we may require a service charge. You understand that both your statements and copies of checks are accessible to you on the date the statement is mailed to you or when they are accessible to you online as you have requested. If you request an original or sufficient copy of a check, you agree we may provide you with a substitute check or an electronically managed copy of the original check.

b. Your Responsibility to Look for Errors and Fraud

You are responsible for looking at every statement and notifying us of all unauthorized actions and transactions on accounts, products and services with us (particularly withdrawals) and any fraud, errors, inconsistencies or irregularities as soon as possible. We may require you to confirm your notification in writing (or as we allow) and assist us in addressing the action, transaction, fraud, error or problem. You are responsible for any altered, forged or unauthorized check drawn on an account you have with us if: 1) you do not notify us within thirty (30) calendar days of the mailing or accessibility of the statement identifying the matter, or 2) someone could not reasonably detect the fraud (such as the unauthorized use of facsimile signatures). You assume this liability because you, as the drawer of your checks, are in the best position to prevent and detect any altered, forged or unauthorized check drawn on the account. You can determine an unauthorized amount, because the amount of the check on your paper and electronic statement does not match the amount of the check you recorded in your check register or payment records. Similarly, you can identify forged drawer’s signatures on checks, counterfeit checks and unauthorized remotely-created checks, because there may be a check number on your paper and electronic statement for a check you did not write. Only you will know the checks you authorized as well as the amount you authorized, and can compare the information provided on your paper and electronic statement with your register or records. You agree that our retention of your checks does not affect your responsibility to look at your paper and electronic statements and notify us of any and all unauthorized actions, transactions, fraud, errors or irregularities within the stated time limits explained in the MSA, other contracts, as applicable, or as required by law. You agree our retention of your checks does not affect your responsibility to look at your statements and notify us of any and all unauthorized or erroneous actions, transactions (including cash transactions), fraud, errors or irregularities within the stated time limits explained in the MSA, other contracts, as applicable, or as required by law.

1) EFT Notification Time Periods

Please see “Our Electronic Funds Transfer Terms” (at the end of this Part 2) to review the notification time periods for erroneous and unauthorized EFTs.

c. Actions and Transactions that Appear or are Removed

On your request, we may agree to allow you to take actions and conduct transactions on products and services with the assistance of our employees or the use of our computer system (please see Provision 1.f.1)). Depending on the action or transaction, you understand that some information pertaining to your request may appear on or be removed from your periodic statement (or the internet services we offer) and some may not. You understand and agree if the information pertaining to the requested action or transaction appears on or has been removed from your periodic statement (or an internet service we offer), it provides you with notice of and another method to confirm the action taken or transaction. Should you need to confirm the information pertaining to your request in our records, you may contact us any time we are open for business.

d. Electronic Periodic Statements Accessible Online

We may offer an internet service that allows you to access electronic periodic statements (a.k.a., e-statements) online. For your convenience, and in order to remind you to go online to start the service, we may note your request for this service on a form or enter it in our records. This internet service may be governed by the contract you agree to online, the MSA, all other contracts, as applicable, and our records. Should you have any questions about this service, please contact us at your earliest convenience.

16. Exceptions to the Member Service Agreement

We may, at our discretion, and for any reason not prohibited by law, make exceptions to or waive any of the terms of the MSA to serve the best interests of our Credit Union. If we make an exception to the MSA, you understand it does not affect our right to rely on or apply any of the terms of the MSA in the future. You further understand and agree we may decline to make an exception to the terms of the MSA based on any reason not prohibited by law.

17. Changes and Additions to Products & Services

You may take action to change any information or matter pertaining to a person, account, product or service as we allow. Changes include, but are not limited to, updating addresses, phone numbers and email addresses, revising passwords, codes and PINs, adding or removing beneficiaries/POD payees, adding or terminating overdraft services or internet services, and adding or removing an owner or trustee (please see the definition of “Change” in Provision 1.e.). You may also simultaneously terminate an account, product or service along with any change to an account, product or service, which may be referred to as a “change” in the future. As addressed later in this Provision, you may also take action to add a new account, product or service with us as we offer by any method we allow (please see the definition of “Addition” in Provision 1.e.). Where there are multiple owners, trustees or fiduciaries on the accounts, products and services, any owner, trustee or fiduciary
acting alone may take action to make any changes or additions to an account, product or service. However, on the request of an owner, trustee or fiduciary to add or remove an owner, trustee or fiduciary on a multiple owner, trustee or fiduciary account, we may require all owners, trustees or fiduciaries consent to the addition or removal of the owner, trustee or fiduciary. When any person is removed from an account, product or service it is your responsibility to change (or request our help in changing) any password, code, PIN or other security identifying number for all the accounts, loans, products or services you have with us, to prevent the person removed from taking actions or conducting transactions on the products or services. You agree that until you make such a change (or request our help in making such a change) all actions or transactions on the accounts, loans, products or services conducted by this person with the password, code, PIN or other security identifying number are authorized. By maintaining the multiple owner, trustee or fiduciary account, you consent to any changes or additions to (along with any other actions or transactions on) the accounts, products and services by any other owner, trustee or fiduciary. Prior to honoring your request to make a change to an account, loan, product or service we may require you to provide us with your ID and confirm your SSN and other confidential information (as explained in Provision 3.). When you request us, or we require you, to take action to make a change to an account, product or service, we may require you to sign or authorize a service form to manage the changed account, product or service. We may note the change by placing a “C” (for changed) in a box on the form. Alternatively, on your request we may agree to manage any changes to products and services with the assistance of our employees or the use of our computer system (please see Provision 1.f.1)). You understand and agree that all ID, photographs, images, film, voice and image recordings, fingerprints and other biometrics obtained when you make any change to a product or service are managed by us as explained in Provision 3.b. You understand we may require a service charge for multiple changes to accounts, products or services in a calendar year. If the owner whose SSN is used for IRS reporting purposes on a multiple owner account is removed or is deceased, we may at our discretion permit you to keep the account open. You may request or we may allow you to continue to use the account and your number by completing a new service form or by entering the information in our records as we allow.

To start a new additional account, loan, product or service we may require you to provide us with your ID and confirm your SSN and other confidential information (as explained in Provision 3.). We (or you) may also complete a service form, document or enter the information in our computer system to start the requested the new additional account, loan, product and service. Once you have reviewed your information you will consent to the terms of the MSA (and any other contract) and to the account, loan, product or service added (please see Provision 17.a. to see the matters we address for additions of new products and/or services). We may require you to sign or authorize a service form to manage the new product or service. We may note the addition by placing an “A” (for added) in a box on the form. You may also simultaneously terminate an account, product or service along with an addition of a new account, product or service, which may be reflected as an “addition” in our records. If you wish to start new accounts, products or services under a different number (or as we allow), we may require you to sign or authorize a service form to manage the new product or service. We may note the original use of the form by placing an “O” (for original) in a box on the form. Alternatively, on your request we may agree to start, obtain your consent, add and manage the new products and services with the assistance of our employees or the use of our computer system (please see Provision 1.f.1)). You understand and agree that all ID, photographs, images, film, voice and image recordings, fingerprints and other biometrics obtained when you add a new product or service are managed by us as explained in Provision 3.b. You agree we may review your account, employment and credit history to confirm your eligibility for any new additional account, loan, product or service. We may also require additional information from you to serve any currency needs for the new accounts, loans, products and services you have requested. You understand we may require a service charge for multiple additions to accounts, products or services in a calendar year. You agree for purposes of accuracy, we may subsequently verify and correct, complete or update your information concerning any changes or additions in our records. To protect all information, reduce costs and for the convenience of the members, you agree we may electronically manage (e.g., image or otherwise enter in our computer system) all changes and additions that pertain to the accounts, loans, products or services you have requested. For these same reasons, you understand and agree once we have electronically managed any paper document along with your information addressing the change or addition, we may also destroy the paper document and the information unless otherwise required by law. You agree that along with all paper documents and any information, all electronically managed documents and your information addressing the change or addition in our records are binding on you and us. You understand you may request to review or receive a copy of the information or a document pertaining to a change or addition in our records during business hours or by any method we allow. You agree that for all changes and additions, we may rely exclusively on the MSA, other contracts, as applicable, our records and any changes and additions we make to these contracts from time to time. Further, you understand any changes or additions you make to the account, loan, product or service are governed by the MSA, other contracts, as applicable, our records and any changes and additions we make to them from time to time.

For the benefit of our members and our Credit Union, you understand and agree we may make changes and additions to our products and services as well as changes and additions to the terms of the MSA at any time. We will notify you of changes and additions we make to our products, services, the MSA and other contracts, as applicable, as required by law. You understand and agree you are bound by these changes and additions, and may access the current version of this Part 2 and all disclosures by contacting us during business hours, and visiting our website. If you do not want to be obligated to any change or addition we make to our products, services, the MSA and other contracts, as applicable, you may always terminate the products, services and/or membership you have with us any time we are open for business as explained in the MSA and other contracts, as applicable.

a. Matters We Address to Start a New Product and Service

When you start a new additional account, loan, product or service we: 1) may obtain relevant account, employment and credit reports, as needed, 2) review important information about the new account, loan, product or service with you, 3) enter the information (including the ownership and survivorship features of any account, if applicable) in a form or our computer system and review that information with you, 4) offer you a paper Part 2 of the MSA (or offer to mail it to you), email you the Part 2 of the MSA (if we have an address on file), and make the Part 2 of the MSA accessible to you on our website or in an internet service we offer, 5) run all required verifications and reviews, and address all applicable compliance requirements, 6) have you consent to the new account, loan, product or service and the MSA as we allow, 7) start the new additional account, loan, product or service you have requested, and 8) ask you (or advise you to ask) if you have any questions and encourage you to contact us during business hours about any matter pertaining to the new additional products or services. Finally, we will remind you that you may always access a current Part 2 of the MSA and disclosures on our website, and contact us about the information or documents in our records any time we are open for business.

b. Changes and Additions to Products and Services Online

We may offer an internet service that allows you to take action to change a product or service, or add a new product or service, you
have with us online. For your convenience, and in order to remind you to go online to start the service, we may note your request for this internet service on a form or enter it in our records. This internet service may be governed by a contract you agree to online, the MSA, all other contracts, as applicable, and our records. Should you have questions about this service, please contact us at your earliest convenience.

c. Changes and Additions to Products and Services by Mail
On your request and for your convenience, we may at our sole discretion mail documents with your information to you to make changes or additions to products and services. We do not advise mailing your confidential information since it exposes you to numerous problems (ID theft, fraudulent transactions, etc.). We recommend you come to our Credit Union at your convenience (or use an internet service we offer) to make changes or additions to products and services. In fairness to the members, if you request us to mail your information you agree to take responsibility for all losses, costs and service charges that you or we incur as a result of the theft and unauthorized use of your information. Please contact us during business hours for any questions about changes or additions by mail.

d. Denial of Additional Products or Services
For your and our protection and/or to manage our business, you understand we may deny a requested additional product or service for any reason not prohibited by law, including but not limited to, 1) our methods are inoperative due to emergencies or problems, 2) the product or service has been terminated, 3) we are unable to contact you, 4) failure to provide required documentation, information or ID, 5) exceeding a limit or an amount set by us, 6) failure to meet a minimum balance for thirty (30) days, 7) inactive or abandoned products or services, 8) any lost or stolen check, card or access device, 9) a breach of or unauthorized access to a product or service, 10) overuse of actions on our products or services, 11) information from a third-party report, 12) business or compliance purposes, 13) to stop or prevent a loss, 14) potential lack of capacity or victim of undue influence, 15) failure to comply with any term of a contract, 16) funds held or offset per a security interest or lien, 17) account and/or funds held for a dispute or uncertainty, 18) unpaid check(s) or EFT(s) for insufficient funds or stop payment orders, 19) deposited item(s) charged back for nonpayment or a claim, 20) a garnishment, levy or similar legal claim or notice, 21) default on any obligation, 22) chronic dissatisfaction with us, 23) disparaging our reputation, 24) limited to a savings account and voting by mail, 25) ineligible for membership, 26) membership terminated, 27) notification of death, 28) the owner for IRS reporting is removed or deceased, 29) causing us a loss, 30) not voluntarily re-paying a loss, 31) anything unethical or unlawful concerning you or your or our business, 32) our belief that an action or transaction may be fraudulent, 33) any alteration, forgery or fraud concerning you or your or our business, 34) any falsification or misrepresentation concerning you or your or our business, 35) any alleged crime concerning you or your or our business, 36) abuse of or threats to anyone associated with us, or 37) any other reason we believe is appropriate to manage the business of our Credit Union.

18. Lien and Security Interest in Funds
To protect all our members’ funds, the law provides us with a lien on the funds in the account(s) you have with us under federal or state law, as applicable. This means we have a right to retain the funds in the account(s) you have with us to pay any debt or obligation owed to us by you or another responsible person or organization. Additionally, to protect all members’ funds, you grant us a contractual security interest in the funds in the account(s), checks and EFTs you have an interest in, which also secures any amount you owe us for any reason. Our lien rights, contractual security interest and any right of set off apply no matter the source of funds in the account, check or EFT, including directly deposited government entitlements or benefits, such as Social Security deposits. However, they do not apply to any retirement accounts.

At our discretion, we may at any time apply the funds from an account, check or EFT you have any interest in to pay off your obligations to us without notice to you. You agree if you owe us money and either you or we have terminated an account, we may re-start the account to collect or obtain money owed to us, and may subsequently terminate the account again. You understand and agree if you owe us money, our lien rights and security interest also apply to any funds, check or item you deposit to any other account with us. You also agree that if you (or anyone you allow to use the accounts, products or services with us) owe us money and we are uncertain whether our lien rights, security interest or right of set off apply to the funds, we may hold and not release the funds as explained in Provision 19.b. If we decide not to enforce our lien or contractual security interest at any time, our non-action is not a waiver of our right to enforce our lien or security interest at a later time. You agree that a security interest granted by or on behalf of one owner of an account will continue to secure that owner’s obligation to us even after that owner dies.

19. Third Party Actions and Uncertainty about Funds

a. Third Party Legal Actions or Matters Concerning You
If a person or organization notifies us of a legal action or other matter concerning you or the accounts, products and services you have with us, we may provide information and pay funds from an account in response to that legal action or matter. Alternatively, we may withhold information and hold funds in an account until the legal action or matter is resolved or we have completed any necessary due diligence. Examples of such actions and matters include, but are not limited to, a levy, garnishment, attachment, claim, subpoena, summons, court order, litigation, prosecution, investigation or other dispute. All legal actions or matters are subject to our lien rights and contractual security interest in the funds in an account (please see Provision 18). You understand and agree we may require a service charge for research for any time spent by our employees (or associates) addressing any legal action or matter concerning you or the accounts, products and services you have with us. We require this service charge so that each member is responsible for the time and expense we incur addressing a third party’s (non-Credit Union) legal action or matter pertaining to you, rather than imposing those costs on the members of our Credit Union. You also agree to be responsible for legal advice we require in connection with any third party’s (non-Credit Union) legal action, matter or dispute involving you or the accounts, products and services you have with us (please see Provision 1.g).

b. Disputes or Uncertainty about Accounts and Funds
If there is a dispute over, or we are uncertain who is authorized to access an account, the funds in an account or funds in our possession, you agree we may hold the funds, and suspend all actions and transactions on the account(s), products and services. The hold on the funds and suspension on the account, products and services will continue until either 1) all persons and organizations affected by the dispute or uncertainty agree in writing regarding what should be done with the account(s), products, services and/or funds, or 2) we receive appropriate notice or direction from a court or other legal authority instructing us on what to do with the account(s), products, services and/or funds. Examples of uncertainty include, but are not limited to, 1) conflicting, illegible or missing information and/or documents in our records, 2) competing claims to the account(s), products, services and/or funds, 3) our need to complete due diligence on any claim made to the account(s), products, services and/or funds, 4) a person’s potential lack of capacity or victim of undue influence (e.g., elder abuse), or 5) the applicability of lien rights or security interests. During the hold period, we will continue to pay dividends/interest on the funds held in an account as explained in “Our Rates & Service Charges.” You understand a suspension of access to the account(s), products and services and
services, and/or hold on funds, is beneficial to you and us to assure only an authorized person or organization may access the account(s), products, services or funds. You agree to be responsible for the cost of legal advice we require in connection with any matter concerning a dispute or uncertainty involving the account(s), products, services or funds with us or you (please see Provision 1.g.). Alternatively, in the event of a dispute or uncertainty over who is authorized to access the account(s), products, services or funds, at our discretion we may deposit the funds with a court and ask the court to resolve the dispute or uncertainty over who is authorized to access the funds. In such instances, we may deduct our attorney fees and court costs from the funds to be deposited with the court. If we deposit the funds with a court, we may reserve the account(s), products and services may be terminated and all persons and organizations will need to claim the funds by contacting the court.

20. Your Obligations to Us
If we incur any fees, charges, costs, interest, losses, liability or obligation (including reasonable attorney fees) in connection with an account, loan, product or service we have provided you, or as a result of any action, transaction, error, dispute, uncertainty, membership or other matter concerning any obligated person or you, you agree you are jointly and individually liable to us. This means you are responsible for the full repayment of any fees, charges, costs, interest, losses, liability or obligation (including reasonable attorney fees), whether you are a member or not. If another person is also responsible, we may attempt to collect from that person, but we have no obligation to do so. You understand if you owe us money and use another owner’s account at our Credit Union for a transaction and deposit your funds or a check in that account, funds from the deposit or check are also subject to our lien rights, security interest and your obligations and may be claimed by us. You agree we may contact you about any fees, charges, costs, interest, losses, liability or obligation (including reasonable attorney fees) you owe to us at all addresses, phone numbers and email addresses you have shared with us by any method of communication you have agreed to. You understand since membership is a privilege, if you cause us a loss (even if discharged in bankruptcy), we may request you to voluntarily repay that loss to retain the privilege of membership, accounts, products and services, or to be eligible for additional new products and services. Your failure to voluntarily repay a loss may result in denial or termination of existing accounts, products and services and expulsion from membership. You also agree that if you are ever obligated to us for anything, we may share your information with any associate (such as collection agencies or attorneys) assisting us with the collection of your obligation, whether or not you are still a member of our Credit Union. You understand we may report any delinquent obligations you owe to us to account and credit reporting agencies. In some circumstances, federal law requires us to report a cancellation of indebtedness to the IRS even if we still retain the right to collect that debt. If we are required to report a cancellation of a debt to the IRS, we retain the right to collect that debt from you unless we have reached a settlement with you or we are barred by law from collecting the debt.

We may deduct any fees, charges, costs, interest, losses, liability or obligation (including reasonable attorney fees) from the account(s) you have with us without notice to you, regardless of the source of those funds according to our lien rights and contractual security interest (please see Provision 18.). You agree if you owe us money and either you or we have terminated an account, we may re-start an account to receive a deposit or credit, collect the money owed to us, and then terminate the account again. You also agree to pay any other reasonable fees, charges, costs, interest, losses, liability or obligation (including reasonable attorney fees) we may incur in providing you with accounts, loans, products, services, membership and actions or transactions on the same, regardless of whether they are specifically covered by the MSA or other contract with us. Additionally, you understand that in the event of your death, if you owe us money for any reason, funds held in the accounts you have with us (or otherwise) may be used to repay your obligations to us before any funds are released to any other person or organization.

If either you or we commence legal proceedings to enforce or interpret any of the terms of the MSA, you and we agree the successful party is entitled to payment by the losing party for any reasonable attorney fees and costs, including those incurred on any appeal, bankruptcy proceeding and post-judgment action, unless otherwise limited or prohibited. You agree to indemnify, defend us against, and hold us harmless from any loss, damage, claim, liability or legal action (including reasonable attorney fees) arising from or related to membership, accounts, loans, products and services and your actions and transactions on the same. If any account is overdrawn, any loan is past due, or you are otherwise in default under any contract you have with us, we may suspend your ability to conduct actions or transactions on any or all accounts, products and services, until the default is cured.

21. Our Responsibility for Errors
If we are responsible for an erroneous action or transaction, we may be liable to you for losses up to the amount of the action or transaction unless otherwise required by law. We will not be liable for losses arising from: 1) insufficient funds to complete a transaction, 2) your negligence or the negligence of others, 3) your failure to follow any time limits, deadlines or amount limits as explained in the MSA, your other contracts and loans with us, as applicable, 4) circumstances beyond our control that prevent the performance of an action or transaction (such as natural disasters or other emergencies or problems), 5) occasions where you or we have entered into an agreement or action or transaction or you in our records on your request that you could have reviewed, changed, corrected and/or terminated but failed to do so, or 6) any losses caused by your failure to follow any term of the MSA, your other contracts or loans with us, as applicable. Our conduct in managing all products, services, actions and transactions will constitute the use of ordinary care if such conduct is consistent with applicable law, Federal Reserve regulations and operating circulars, clearing house rules and general banking practices followed in the area in which we service the accounts with us. If we ever disburse an amount of funds greater than you request or order to any person or organization you know (e.g., relative, friend, employee, business associate, creditor, etc.), you agree to assist us in recovering our funds, including participation in collection, litigation and prosecution. Finally, if you report that an action or transaction on an account, loan, product or service is erroneous or unauthorized, and we determine the action or transaction was taken, conducted and/or assisted by your family member, friend or employee (which is potentially a crime), we will investigate your use of ordinary care concerning the action or transaction. If we determine you failed to use ordinary care (i.e., were negligent) concerning the action or transaction on the account, loan, product or service (and the loss is not covered by the Electronic Fund Transfer Act), you agree to take responsibility for recovering any loss. You understand you are in the best position to address the loss and potential crime with your family member, friend or employee, rather than imposing the cost on the members of our Credit Union.
22. Inactive Accounts and Unclaimed Property

a. Accounts Determined Inactive
If you do not conduct transactions or use specific products or services associated with an account with us for 12 consecutive months, we may consider the account inactive. If an account you have with us is inactive, we may require a service charge (and may require a service charge to notify you of any inactivity). We require service charges on inactive accounts because of the cost incurred by the members in managing accounts that are not being used by a member (who is also not using products or services that would otherwise justify this cost). We will discontinue the service charges once you meet the balance or product use requirements. We may also terminate an inactive account and deposit the funds in another account, mail a check to you at an address in our records, or if allowed remit the funds to a state as unclaimed property.

b. Funds & Checks Presumed Unclaimed Property
If there is no activity on an account, such as deposits and withdrawals, and we are unable to contact you for a set period of time, state law considers the funds in the account “abandoned” and requires or allows us to send the funds to the state as unclaimed property. Once we have sent the funds to the state, the account will be terminated and you will need to reclaim the funds by contacting the appropriate state agency. Similarly, if our cashier’s or teller’s checks are outstanding and unpaid for a specified period of time, state law also considers them “abandoned,” requiring or allowing us to send the funds to the state as unclaimed property. If anyone presents our check after the funds have been sent to the state as unclaimed property, she or he will need to seek payment by contacting the appropriate state agency.

23. Termination of Products and Services
Any owner on a one or multiple owner, trustee or fiduciary account, may terminate the account(s), products and services with us by any method we allow. When you request us, or we require you, to terminate an account, product or service, we may require you to sign or authorize a service form to manage the termination. We may note the termination by placing a “T” (for terminate) in a box on the form. Alternatively, on your request we may agree to manage the termination of products and services with the assistance of our employees or the use of our computer system (please see Provision 1.f.1)). You understand and agree that all ID, photographs, images, film, voice and image recordings, fingerprints and other biometrics obtained when you terminate any product or service are managed by us as explained in Provision 3.b.

You agree that you (and not us) are responsible for any actions or transactions on an account, loan, product or service until the account, loan, product or service is terminated. You also agree that if we pay any check or transfer on an account you have with us after the account is terminated, you will reimburse us for the amount of the check or transfer, including any service charges and costs. If you ask us to change an existing account, product or service, you agree we may require you to terminate and start a new account, product, service and number as we allow. To cover our employee’s time and costs, we may require a service charge for multiple terminations and new accounts, products or services (a.k.a. multiple actions) in a calendar year.

We may terminate accounts, products, services or your number with us at any time and, without notice for any reason allowed by law, including but not limited to, 1) the product or service has been discontinued, 2) a request to change a product or service, 3) we are unable to contact you, 4) failure to provide required documentation, information or ID, 5) failure to meet a minimum balance for thirty (30) days, 6) exceeding a limit or an amount set by us, 7) inactive or abandoned products or services, 8) failure to use products or services to justify membership, 9) any lost or stolen check, card or access device, 10) a breach of or unauthorized access to a product or service, 11) overuse of actions on our products or services, 12) business or compliance purposes, 13) to stop or prevent a loss, 14) potential lack of capacity or victim of undue influence, 15) failure to comply with any term of a contract, 16) funds held or offset per a security interest or lien, 17) account and/or funds held for a dispute or uncertainty, 18) unpaid check(s) or EFT(s) for insufficient funds or stop payment orders, 19) deposited item(s) charged back for nonpayment or a claim, 20) a garnishment, levy or similar legal claim or notice, 21) default on any obligation, 22) chronic dissatisfaction with us, 23) disparaging our reputation, 24) limited to a savings account and voting by mail, 25) ineligibility for membership, 26) membership terminated, 27) notification of death, 28) the owner for IRS reporting is removed or deceased, 29) causing us a loss, 30) not voluntarily repaying a loss, 31) anything unethical or unlawful concerning you or your or our business, 32) our belief that an action or transaction may be fraudulent, 33) any alteration, forgery or fraud concerning you or your or our business, 34) any falsification or misrepresentation concerning you or your or our business, 35) any alleged crime concerning you or your or our business, 36) abuse of or threats to anyone associated with us, or 37) any other reason to manage the business of our Credit Union.

If we terminate an account, we may deposit the funds into another account you maintain with us, or mail you a check for the balance in the account at an address in our records. If we cannot locate you and it is allowed by law, we may remit the funds to a state as unclaimed property. You understand whether the accounts, loans, products and services are terminated by you or us, once terminated all actions or transactions will be dishonored, not paid, refused, rejected or returned. You agree any termination does not release you or any person from any service charges, costs, losses, obligations or liabilities incurred on the account, loan, product or service under the MSA or other contract you have with us, as applicable. Finally, you agree if you owe us money and either you or we have terminated an account, we may re-start the account to collect or obtain money owed to us, and may then terminate the account.

a. Termination of Products and Services Online
We may offer an internet service that allows you to take action to terminate a product or service with us online. For your convenience, and in order to remind you to go online to start the service, we may note your request for this internet service on a form or enter it in our records. This internet service may be governed by a contract you agree to online, the MSA, all other contracts, as applicable, and our records. Should you have any questions about this service, please contact us at your earliest convenience.

24. Termination of Membership with the Credit Union
Membership with us is a privilege granted to you by our Credit Union under applicable law. However, you may terminate membership with us at any time by communicating to us your desire to no longer be a member of our Credit Union. When you request us to terminate membership, we may require you to sign or authorize a service form to assist us in managing the termination. We may note the termination by placing a “T” (for terminate) in a box on the form. Alternatively, on your request we may agree to manage the termination of membership with the assistance of our employees or the use of our computer system (please see Provision 1.f.1)).

In the interest of the members and to protect our Credit Union, we may terminate (expel) any member for cause, which includes: 1) ineligibility for membership, 2) we are unable to contact you, 3) failure to provide required documentation, information or ID, 4) exceeding a limit or an amount set by us, 5) failure to meet a minimum balance for thirty (30) days, 6) inactive or abandoned products or services, 7) failure to use products or services to justify membership, 8) any lost or stolen check, card or access device, 9) a breach of or unauthorized access to a product or service, 10) overuse of actions on our products or services, 11) business or compliance purposes, 12) to stop or prevent a loss, 13) potential lack of capacity or victim of undue influence, 14) failure to comply with any term of a contract, 15) funds held or offset per a security interest or lien, 16) account and/or funds held for a dispute or uncertainty, 17) unpaid check(s)
or EFT(s) for insufficient funds or stop payment orders, 18) deposited item(s) charged back for nonpayment or a claim, 19) a garnishment, levy or similar legal claim or notice, 20) default on any obligation, 21) chronic dissatisfaction with us, 22) disparaging our reputation, 23) notification of death, 24) the owner for IRS reporting is removed or deceased, 25) causing us a loss, 26) not voluntarily repaying a loss, 27) anything unethical or unlawful concerning you or your or our business, 28) our belief that an action or transaction may be fraudulent, 29) any alteration, forgery or fraud concerning you or your or our business, 30) any falsification or misrepresentation concerning you or your or our business, 31) any alleged crime concerning you or your or our business, 32) abuse of or threats to anyone associated with us, or 33) any other reason to manage the business of our Credit Union. You understand that for the protection and safety of our employees, volunteers, members or any associate, if you are abusive or threaten the safety of any of our employees, volunteers, members or associates, we may immediately suspend your privileges to enter our premises and do business with us in person and may begin the process to lawfully terminate all aspects of the membership relationship you have with us. Whether the privilege of membership is terminated by you or us, the termination does not release any person or you from any loans, service charges, costs, losses, liabilities or other obligations to us as explained in the MSA or other contracts, as applicable.

25. Decedents’ Accounts, Products and Services

a. Disbursal of Funds to Representative or Claimant

If you have a one owner account or multiple owner account and have not designated any beneficiary/POD payees on the account, on your death the funds in the account may be claimed by the representative of your estate (or a claimant, such as a creditor or relative) as explained in Provisions 4.a. and 4.b. You agree that any representative or claimant of your estate is bound by the terms of the MSA. On an owner’s death, we may require any representative of an owner’s estate or other claimant to prove her or his authority with documentation as the representative of the estate or claimant of the funds before we will release the funds held in any account. Any representative of an owner’s estate or claimant will also need to provide us with her or his ID, SSN, birthdate, physical address and other identifying information as we require (such as a second form of ID, thumbprint or fingerprint, etc.) for us to complete our due diligence before we can honor any claim for the funds in an account (or other product or service, such as a safe deposit box). We may require a representative of an owner’s estate or claimant to indemnify, defend us against and hold us harmless before we will release the funds. We may continue to honor all actions and transactions on an account, product or service until we receive a certified copy of an owner’s death certificate (or for multiple accounts, certified copies of all owners’ death certificates), along with proof of the representative’s or claimant’s authority and identification as the representative or claimant of the estate. Every owner agrees to be responsible for legal advice we require in connection with any matter concerning a claim involving an owner’s accounts, products, services or the owner (please see Provision 1.g.).

Every owner also understands that if and when we honor a claim made on the funds in an owner’s accounts, we may do so by issuing our check payable to the beneficiary/POD payee(s) on the account, on your death the beneficiary/POD payee(s) may claim the funds in the account as explained in Provisions 4.a. and 4.b. Before distributing funds from a deceased owner’s account, we may require a certified copy of an owner’s death certificate (or for multiple accounts, certified copies of all owners’ death certificates). In addition, each beneficiary/POD payee may be required to provide us with her or his ID, SSN, birthdate, physical address and other identifying information or documentation as we require (such as a second form of ID, thumbprint or fingerprint, etc.).

Every owner and beneficiary/POD payee agrees to be responsible for legal advice we require in connection with any matter concerning a claim involving an owner’s accounts, products, services or a beneficiary/POD payee (please see Provision 1.g.). Each beneficiary/POD payee also understands that if we honor a claim made by a beneficiary/POD payee or beneficiary’s/POD payee’s estate representative on the funds in an owner’s accounts, we may do so by issuing our check payable to the beneficiary/POD payee or the beneficiary’s/POD payee’s estate. Alternatively, if there is a dispute or uncertainty about who is entitled to the funds in an account (or that we otherwise hold), we may either hold the funds or deposit them with a court at our discretion (please see Provision 19.b.).

Finally, every owner and beneficiary/POD payee understands and agrees that if an owner or beneficiary/POD payee owes us money for any reason, the funds held in any account or otherwise may be used to repay the obligation(s) to us before any funds are distributed to a beneficiary/POD payee or a beneficiary’s/POD payee’s estate.

c. Non-Authoritative Requests for Product Information

You, as an owner, trustee or fiduciary, agree it is your responsibility to communicate information about the accounts, loans, products and services you have with us to any person(s) you believe should have that information during your lifetime (whether she or he is a representative of your estate, beneficiary/POD payee, family member, significant other, friend, trustee, fiduciary or any other person). You understand we will not be able to provide information or access to any product or service to a person until she or he has first established his or her legal authority to access the information, product or service with us.

d. Our Actions on Notification

For your and our protection, on notice of your death you agree we may suspend any product or service; begin the process of terminating products, services, number(s) and membership; collect any outstanding obligations (if any); and prepare to disburse funds (if any) according to the MSA.

26. Arbitration

Binding Arbitration: EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THIS ARBITRATION PROVISION SUBSTANTIALLY LIMITS OR AFFECTS YOUR RIGHTS. PLEASE READ IT CAREFULLY. NEITHER PARTY WILL HAVE A RIGHT TO HAVE A JURY DECIDE ANY CLAIM OR DISPUTE AND THE ABILITY TO APPEAL IS LIMITED IN AN ARBITRATED MATTER. FURTHER, NEITHER PARTY OR ANYONE ON THEIR BEHALF CAN PURSUE A CLAIM OR DISPUTE IN A CLASS OR REPRESENTATIVE ACTION.

Arbitration is a method of deciding disputes outside the court system. The parties agree and understand that they choose arbitration instead of litigation to resolve all claims and disputes not specifically excluded. This provision governs when and how any disputes you and we may have will be decided. Unless specifically prohibited by applicable law all disputes, claims, damages, choses in action, claims for injunctive relief or controversies arising from or relating in any way to the agreements, relationships, accounts, loans, or security agreements between you and us; the relationships which result or arise as a result of this Agreement; any rights, privileges or services you receive from us now or in the future; any claims or disputes arising in or ancillary to any bankruptcy or other insolvency proceeding; or the validity of this clause (together referred to collectively as Agreement), shall be resolved by binding...
arbitration by a single arbitrator chosen with the consent of both parties. The arbitrator must be an attorney with more than ten (10) years' experience or a retired judge. If for any reason the parties do not consent to an arbitrator within thirty (30) days from the date that notice of a claim or intent to arbitrate is provided to the other party, then an arbitrator will be selected pursuant to the Rules of the American Arbitration Association ("AAA"). This arbitration agreement is made pursuant to a transaction in Interstate Commerce, and shall be governed by the Federal Arbitration Act ("FAA") at 9 USC § 1, et seq., as amended from time to time. It is understood and agreed that your Credit Plan Agreement(s), your Accounts, all transactions on your Accounts, and any dispute defined herein shall involve Interstate Commerce. If any dispute between us does not involve Interstate Commerce, such dispute shall be governed by the Louisiana Uniform Arbitration Act, as amended from time to time, in which case all references to the FAA herein shall be to said State Act. The parties agree and understand that the arbitrator shall have all power provided by the law and this Agreement to make and enter findings of fact and determination of judgment based on the parties' Agreements and applicable law, including but not limited to the rights of possession, off-set, property rights, money damages, declaratory relief, and injunctive relief. No arbitrator shall have the jurisdiction or authority to add to, take from, nullify or modify any of the terms of the Agreement. The arbitrator shall be bound by the facts and evidence submitted to him. Arbitration will be subject to the rules of procedure and evidence consistent with the Rules of the American Arbitration Association, and the Arbitrator will not apply federal or state rules. The decision of the arbitrator shall be final and binding and may be enforced in accordance with the terms of either the Federal or applicable State Law, except for any specific appeal right regarding a judgment under the FAA or a judgment for more than $100,000. For these judgments, any party may appeal to a three-arbitrator panel appointed by and under the rules of the AAA. The decision of the panel will be by majority vote and will be final and binding except for any specific appeal right under the FAA. All provisions of this Arbitration Agreement will apply to the panel. Judgment upon the award rendered may be entered in any court having jurisdiction.

THE PARTIES AGREE AND UNDERSTAND THAT ALL DISPUTES (INCLUDING ALL LEGAL AND EQUITABLE RIGHTS AND REMEDIES) ARISING UNDER CASE LAW, STATUTORY LAW, AND ALL OTHER LAWS INCLUDING, BUT NOT LIMITED TO, ALL CONTRACT, TORT, REGULATORY, AND PROPERTY DISPUTES WILL BE SUBJECT TO BINDING ARBITRATION IN ACCORD WITH THIS AGREEMENT. Notwithstanding anything hereunto the contrary, the Credit Union retains an option to use judicial or non-judicial relief to enforce a security agreement relating to any collateral pledged to secure the Agreements between the parties, to enforce all monetary obligations by you to the Credit Union so long as there is no dispute, or to foreclose on any collateral securing your obligations to us by way of replevin, claim and delivery, or otherwise. The initiation and maintenance of an action for judicial relief in a court [on the foregoing terms] shall not constitute a waiver of the right of any party to compel arbitration regarding any other dispute or remedy subject to arbitration in this Agreement, including the filing of a counterclaim in a suit brought by the Credit Union pursuant to this provision.

Any arbitration proceeding will take place in the federal judicial circuit where you live. If you cannot afford to pay the fees charged by the Arbitrator or any panel for an appeal as provided herein, we will consider any reasonable written request by you for us to pay the fees. We will pay any fees or costs specifically required by applicable law. However, each party must bear the expense of that party's attorneys, experts, and witnesses, regardless of who wins the arbitration, except to the extent that applicable law specifically requires otherwise. The rules of the AAA will be applied to any arbitration between the parties, except in the event of any inconsistency between this Agreement and the rules of the AAA, in which case this Agreement will govern.

27. The MSA & State and Federal Law

Membership, accounts, products and services you have with us are primarily governed by Parts 1 and 2 of the MSA, our records and/or any other contract with us as applicable. They are also governed by the applicable law of the state in which the branch or service center where you started the account in person is located. If you started the account by mail, phone, or our internet services (as we offer), the accounts, products and services will be governed by the law of the State of Louisiana. Finally, federal law and regulations, Federal Reserve operating circulars, and clearing house rules also govern our accounts, products, and services to the extent applicable. If any term of the MSA conflicts with controlling law, that term will be nullified and stricken from the MSA to the extent that it is inconsistent with the law and the law will govern. If any term of the MSA is declared invalid, unenforceable, unconscionable or unlawful by a court, that term will not affect the validity of any other terms of the MSA, which will continue in full force and effect.

Our Electronic Funds Transfer Terms

“Our Electronic Funds Transfer Terms” explains your and our rights and responsibilities concerning electronic fund transfer (EFT) debits from and to the accounts you have with us. EFTs are electronically initiated transfers of money involving an account with us and multiple access options, including Online Banking, direct deposits, automated teller machines (ATMs), Visa Debit Card (Card), and Hotline services.

1. EFT Services

a. Automated Teller Machines

You may use your Card and personal identification number (PIN) at Automated Teller Machines (ATMs) of the Credit Union, Accel, CULIANCE, and Pulse, and such other machines or facilities as we may designate. At the present time, you may use your Card to:

- Withdraw cash from the checking or savings account with us.
- Make deposits to the checking or savings account.
- Transfer funds between the checking and savings accounts.
- Make inquiries on the checking and savings accounts, including current balance.

b. Direct Deposit

On the instruction of (i) your employer, (ii) the Treasury Department, or (iii) other financial institutions, we will accept direct deposits by EFT of your paycheck or of federal recurring payments, such as Social Security.

c. Preauthorized Debits

You may make direct withdrawals by EFT from the checking or regular savings account you have with us to a particular person or company, at least periodically, which you have arranged with that person or company, provided you have enough funds in the account with us to cover the payment.

d. Hotline

If we approve your application for telephone access to the accounts you have with us under the Hotline service, you may use a telephone to access the account with us and conduct EFTs by calling toll free at 800-292-3232. You must use your PIN along with your account number to access the accounts. At the present time you may use Hotline to:

- Obtain balance information on the checking and savings accounts with us.
- Transfer funds between these same accounts.
- Obtain transaction information about the ten (10) most recent deposits/withdrawals to/from the checking accounts.
- Make loan payments from the savings or checking account.
e. Online Banking
If you approve your application for Online Banking, you may use a personal computer or other supported wireless device to access the accounts. For this service, you will need a personal computer or other wireless device with internet access. The address for Online Banking services is www.noffcu.org. You may select a password. You must use your password along with your Login to access the accounts. You are responsible for the installation, maintenance, and operation of your computer or other wireless device and software. We will not be responsible for any errors or failures involving any telephone service, internet service provider, your software installation or your computer or other wireless device. At the present time, you may use the Online Banking service to:
• Transfer funds between the checking, savings, and loan accounts with us.
• Obtain account information related to the checking, savings, or loan account regarding current balance, history, interest, rates, payroll and automatic deductions.
• Make loan payments from any checking or savings account to a loan account with us.
• Make payments to merchants (payees) using bill payment. Transactions involving the accounts you have with us are addressed by the MSA, whereas transactions involving a loan are addressed by the applicable loan agreement(s).

You may designate another person to share access to the accounts you have with us through Online Banking. If you do so, that person will be able to view information about the accounts, make transfers among accounts accessible through Online Banking, initiate bill payment transfers, and conduct other transactions as specified or permitted. The person you designate will continue to have access to the accounts through Online Banking until we receive notice that you have revoked that person’s shared access rights. You are responsible for all transactions initiated by a person with shared access rights.

f. Bill Pay
You may use the Bill Pay service (accessed through Online Banking or Mobile Banking) to make payments to third parties. Use of the Bill Pay service requires enrollment in Online Banking and agreement to the Bill Pay service terms and conditions. You may use the Bill Pay service to:
• View payment history and detailed reports.
• Make payments from any checking account to another financial institution.
• Pay bills from any checking account with us.
• Set up automatic payment options.

g. Mobile Banking
Mobile Banking is a personal financial information management service that allows you to access account information, make payments to merchants who have previously consented to accept payments through our Online Account Access service and make such other transactions as described in the Online Account Access Service Agreement using compatible and supported mobile phones and wireless devices (“Wireless Device”). You agree and understand that the Mobile Banking service may not be accessible or may have limited utility over some mobile telephone networks, such as while roaming. The services that you may access through Mobile Banking are the same account and service transactions available through Online Account Access. When you register for Mobile Banking, the designated accounts and bill payment payees linked to the account through Online Account Access will be accessible through Mobile Banking.

For all mobile check deposits, you must endorse the original paper check with your name and write: “FOR NEW ORLEANS FIREMEN’S FEDERAL CREDIT UNION MOBILE DEPOSIT ONLY” in the endorsement area. If you fail to provide this endorsement, we may refuse the deposit and return it to you. You agree to indemnify the Credit Union from any liability or loss to the Credit Union arising from the payment of the original paper check without such required endorsement.

h. Visa Debit Card
You may use your Visa Debit Card to purchase goods and services any place Visa is honored by participating merchants and merchants accepting the Card and PIN at point of sale (POS) terminals. Funds to cover your Card purchases will be deducted from the checking account. If the balance in the account is not sufficient to pay the transaction amount, we may treat the transaction as an overdraft request pursuant to any overdraft protection plan, or we may terminate all services under the MSA.

Some merchants may permit you to initiate debit and bill payment transactions with your card using either the Visa network or another network shown on your card. We will honor your debit transactions processed by any of these networks.

Depending on our authorization protocols and network availability, transactions processed over other networks may or may not require you to use your PIN to validate a transaction. Generally, you enter your card number or swipe your card and provide or enter a PIN. You may instead be asked to sign a receipt or payment authorization. Provisions applicable only to Visa transactions (such as Visa’s zero liability protections) will not apply to non-Visa debit transactions and the liability rules for other EFTs in the section titled “Member Liability” will apply.

i. Electronic Check Transaction
You may authorize a merchant or other payee to make a one-time electronic payment from the checking account using information from your check to pay for purchases, pay bills or pay other obligations (“Electronic Check Transactions”). You agree that your authorization for an electronic check transaction occurs when you initiate such a transaction after receiving any required notice regarding the merchant’s right to process the transaction or payment, including any written sign provided by the merchant at the time of your transaction. All terms governing electronic funds transfer services will apply to Electronic Check Transactions, except the $50 and $500 limits of liability for unauthorized transactions in Section 4 (Member Liability) of this disclosure. You remain responsible for notifying us of any unauthorized electronic check transaction shown on your statement.

2. Service Limitations
a. Automated Teller Machines
Withdrawals. Cash withdrawals from ATMs can be made as often as you like. You may withdraw up to $1,000 (if there are sufficient funds in the account) per business day. For purposes of determining whether you have reached the daily limit, a day ends at midnight.

b. Hotline Service
The accounts with us can be accessed under Hotline via a touchtone telephone only. Not all push button phones are touchtone. Converters may be purchased for pulse and rotary dial phones. Hotline will be available for your convenience seven (7) days a week. This service may be interrupted for a short time each day for data processing. If you call during this time, you will hear a message directing you to call back. While there is no limit to the number of inquiries, transfers or withdrawal requests you may make in any one day, transfers from savings and money market accounts will be limited to six (6) in any one month. No transfer or withdrawal may exceed the funds available in an account with us. We reserve the right to refuse any transaction which would draw upon insufficient funds, exceed a credit limit, lower an account below a required balance or otherwise require us to increase our required reserve on the account.

c. Online Banking
1) Transfers. You may make transfers to the accounts with us, or other accounts you authorize, as often as you like. However, transfers from a savings or money market account will be limited to
a total of six (6) in any one month. You may transfer or withdraw up to the available balance in the account or available credit line at the time of the transfer, except as limited under other agreements. We reserve the right to refuse any transaction that would draw upon insufficient or unavailable funds, lower an account below a required balance or otherwise require us to increase our required reserve on the account.

2) Account Information. Account balance and transaction history information may be limited to recent account information. The availability of funds for transfer or withdrawal may be limited, due to the processing time for ATM transactions. See “Funds Availability of Deposits.”

3) E-mail and Stop Payment Requests. We may not immediately receive e-mail communications that you send and we will not take action based on e-mail requests until we actually receive your message and have a reasonable opportunity to act. Any stop payment request you transmit electronically is deemed to be a verbal request and will expire in fourteen (14) days unless confirmed in writing as addressed in the MSA. Contact us immediately regarding an unauthorized transaction or stop payment request.

d. A2A and P2P Transactions
For A2A and P2P transfers, limits will be set at the time you use the service and will be disclosed to you prior to your use of the service.

e. Mobile Banking
You are fully responsible for understanding how to use Mobile Banking before you actually do so, and you must use Mobile Banking in accordance with any use or operational instructions posted on our web site. You are also responsible for your use of your Wireless Device and the Mobile Banking Service software provided to you. If you authorize the use of Touch ID for Mobile Banking, the Mobile Banking service may be accessed using any fingerprint recognized by your Wireless Device, even if it is not your own. If you have permitted another person to use their fingerprints to authorize activity on your Wireless Device, their fingerprint will also gain access to Mobile Banking if you have authorized Touch ID. We will not be liable to you for any losses caused by your failure to properly use Mobile Banking, the Software or your Wireless Device. You may experience technical or other difficulties related to Mobile Banking that may result in loss of data, personalization settings or other Mobile Banking interruptions. We assume no responsibility for the timeliness, deletion, misdelivery or failure to store any user data, communications or personalization settings in connection with your use of Mobile Banking. We assume no responsibility for the operation, security, or functionality of any Wireless Device or mobile network that you utilize to access Mobile Banking. Financial information shown on Mobile Banking reflects the most recent account information available through Mobile Banking, and may not be current. You agree that we are not liable for delays in updating account information accessed through Mobile Banking. We are not responsible for any actions you take based on information accessed through the Mobile Banking app that is not current. If you need the most current account information, you agree to contact us directly.

f. Visa Debit Card
There is no limit on the number of Visa Debit Card purchase transactions you may make during a statement period. However, there are daily transaction frequency limits of ninety-nine (99) each per day for PIN and signature-based transactions. Visa purchases are limited to the balance available in an account. In addition, you may not make more than $1,000 in PIN purchases in one day, and $4,995 in signature-based purchases. We reserve the right to refuse any transaction that would draw upon insufficient funds or require us to increase our required reserve on the account. We may set other limits on the amount of any transaction, and you will be notified of those limits. You are solely responsible for any disputes you may have with merchandise or services received using the Visa Debit Card. We are not responsible for any damages, liability or settlement resolution as a result of the misrepresentation of quality, price, or warranty of goods or services by a merchant.

The use of a Card and Account with us are subject to the following conditions:

1) Ownership of Cards. Any Card or other device that we supply to you is our property and must be immediately returned to us, or to any person whom we authorize to act as our agent, or to any person who is authorized to honor the Card, according to instructions. The Card may be repossessed at any time at our sole discretion without demand or notice. You cannot transfer the Card or Account to another person.

2) Honoring the Card. Neither we nor merchants authorized to honor the Card will be responsible for the failure or refusal to honor the Card or any other device we supply to you. If a merchant agrees to give you a refund or adjustment, you agree to accept a credit to the account with us in lieu of a cash refund. You may not use the Card for any illegal or unlawful transaction. We may refuse to authorize any transaction that we believe may be illegal or unlawful.

3) Visa Account Updater Service. The account you have with us is automatically enrolled in the Visa Account Updater Service (VAU). The service is provided as a benefit in order to facilitate uninterrupted processing of recurring charges you have authorized. Under the VAU service, if you have authorized a participating merchant to bill your Card for recurring payments, your new Card number and expiration date will automatically be sent to that merchant if we change your Card number (i.e. when replacing a lost or stolen Card). Card numbers are only supplied to merchants who participate in the VAU service. Because not all merchants participate in the VAU service, you should still notify each merchant when your Card number changes in order to permit recurring payments to continue to be charged to the account. You may opt out of the VAU service at any time by calling us at 504-889-9090 or toll-free at 800-647-1689 or visiting us online at www.noffcu.org.

4) Currency Conversion; International Transaction Fee. Purchases and withdrawals made in foreign countries will be billed to you in U.S. dollars. The currency conversion rate for international transactions, as established by Visa International, Inc., is a rate selected by Visa from the range of rates available in wholesale currency markets for the applicable central processing date, which may vary from the rate Visa itself receives, or the government-managed rate in effect for the applicable central processing date. In addition, you will be charged an International Transaction Fee of 1% of the transaction amount for any card transaction made in a foreign country.

3. Security of Personal Identification Number
The Personal Identification Number (PIN) is established for your security purposes. The PIN is confidential and should not be disclosed to third parties or recorded. You are responsible for safekeeping your PIN. You agree not to disclose or otherwise make your PIN available to anyone not authorized to sign on the accounts with us. If you authorize anyone to have or use your PIN, that authority will continue until you specifically revoke such authority by notifying us. You understand that person may use the online account access, online services or check card to review all of your account information and make account transactions. Therefore, we are entitled to act on transaction instructions received using your PIN and you agree that the use of your PIN will have the same effect as your signature in authorizing transactions.

If you authorize anyone to use your PIN in any manner, that authority will be considered unlimited in amount and manner until you specifically revoke such authority by notifying us and changing your PIN immediately. You are responsible for any transactions made by such persons until you notify us that transactions and access by that person are no longer authorized and your PIN is changed. If you fail to maintain or change the security of these PINs and we suffer a loss, we may terminate your electronic fund transfer and account services immediately.
4. Member Liability
You are responsible for all transfers you authorize using your EFT services as explained in this disclosure, which is part of the MSA. If you permit other persons to use an EFT service, Card or PIN, you are responsible for any transactions they authorize or conduct on any of the accounts you have with us. However, tell us at once if you believe anyone has used the account, Card or PIN and accessed the accounts with us without your authority, or if you believe an electronic fund transfer has been made without your permission using information from your check. Telephoning is the best way of keeping your possible losses down. For Visa Check Card purchase transactions, if you notify us of your lost or stolen card, you will not be liable for any losses, provided you were not negligent or fraudulent in handling the Card and you provide us with a written statement regarding your unauthorized Card claim, otherwise the following liability limits will apply. For all other EFT transactions except Electronic Check Transactions, if you tell us within two (2) business days, you can lose no less than $50 if someone accessed the account with us without your permission. If you do not tell us within two (2) business days after you learn of the unauthorized use of the account or EFT service, and we can prove that we could have stopped someone from accessing the account without your permission if you had told us, you could lose as much as $500. In no event will you be liable for more than $50 for unauthorized withdrawals from a line of credit account. Also, if your statement shows EFTs that you did not make, tell us at once. If you do not tell us within sixty (60) days after the statement was mailed or accessible to you, you may not get back any money lost after the sixty (60) days if we can prove that we could have stopped someone from making the transfers if you had told us in time. If a good reason (such as a hospital stay) kept you from telling us, we will extend the time periods. If you believe that someone has used the Card or PIN without your permission or you have lost your Card, call: 504-889-9090, or write: New Orleans Firemen’s Federal Credit Union, 4401 W. Napoleon Ave., Metairie, LA 70001.

5. Business Days
Our business days are Monday through Friday. Holidays are not included.

6. Charges for EFT Services
There are certain charges for EFT services, as described in “Our Rates & Service Charges.” We reserve the right to impose service charges at a future date after we give you notice of such changes as required by law. If you request a transfer or check withdrawal from your personal line of credit account, such transactions may be subject to charges under the terms and conditions of your loan agreement. If you use an ATM that is not operated by us, you may be charged an ATM surcharge by the ATM operator or an ATM network utilized for such a transaction. The ATM surcharge will be debited from the account with us if you elect to complete the transaction.

7. Right to Receive Documentation
a. Periodic Statements
All EFT transactions will be recorded on your periodic statement. You will receive a statement at least once every quarter. If you have an EFT transaction, you will receive a statement monthly.

b. Preauthorized Credits
If you have a direct deposit made to the account at least once every sixty (60) days from the same source and you do not receive a receipt (such as a pay stub), you can use our Hotline service or Online Banking or you can call us at 504-889-9090 or toll-free at 800-647-1689 to find out whether or not the deposit has been made.

c. Terminal Receipt
You may get a receipt at the time you make any transaction of more than $15 using an ATM, POS terminal or Visa Debit Card.

8. Account Information Disclosure
We will maintain the confidentiality and privacy of your information in accordance with our Privacy Notice. We will disclose information to third parties about the account or the transfers you make in the following circumstances:

- As necessary to complete transfers.
- To verify the existence of sufficient funds to cover specific transactions upon the request of a third party, such as a credit bureau or merchant.
- To comply with government agency or court orders.
- If you give us your written permission.

9. Our Liability for Failure to Make Transactions
If we do not complete a transfer to or from an account with us on time or in the correct amount according to the MSA, we will be liable for your actual transaction loss or damage. Our sole responsibility for an error in a transfer will be to correct the error. You agree that neither we nor the service providers are responsible for any loss, property damage, or bodily injury, whether caused by the equipment, software, Credit Union, or by Internet browser providers such as Microsoft (Microsoft Internet Explorer), Apple (Safari), Mozilla (Firefox), Google (Chrome) or by Internet access providers or by online service providers or by an agent or subcontractor for any of the foregoing. Nor will we or the service providers be responsible for any direct, indirect, special, or consequential economic or other damages arising in any way out of the installation, download, use, or maintenance of the equipment, software, online access services, or Internet browser or access software. In this regard, although we have taken measures to provide security for communications from you to us via the online access service and may have referred to such communication as “secured,” we cannot and do not provide any warranty or guarantee of such security. In states that do not allow the exclusion or limitation of such damages, our liability is limited to the extent permitted by applicable law. We will not be liable for the following:

- If, through no fault of ours, you do not have adequate funds in an account to complete a transaction, the account is terminated or the transaction amount would exceed your credit limit on your line of credit.
- If you used the wrong identification code or you have not properly followed any applicable computer, Internet or Credit Union instructions for making transfers.
- If your computer fails or malfunctions or if our online access system was not properly working and such a problem should have been apparent when you attempted such a transaction.
- If the ATM where you are making the transfer does not operate properly, does not have enough cash or you use a Card improperly.
- If circumstances beyond our control (such as fire, flood, telecommunication outages, postal strikes, equipment, or power failure) prevent the transaction.
- If the account with us is frozen because of a delinquent loan or is subject to a legal process or other claim.
- If the error was caused by a system beyond our control such as your Internet Service Provider, any computer virus, or problems related to software not provided by us.
- If you have not given us complete, correct, and current instructions so we can make a transfer.
- If the error was caused by any applicable ATM or payment system network. The ATM machine may retain a Card in certain instances, in which event you may contact us about its replacement.

We may establish other exceptions in addition to those listed above.

10. Termination of EFT Services
You agree that we may terminate your use of any EFT services if you, or any authorized user of an account or PIN, breach any term.
of the MSA, or if we have reason to believe that there has been an unauthorized use of a Card, account or identification code.

You or any other party to the account can terminate your use of any EFT services by notifying us in writing. Termination of service will be effective the first business day following receipt of your written notice. However, termination of EFT services will not affect the rights and responsibilities of the parties under the MSA for transactions initiated before termination.

11. Preauthorized Electronic Fund Transfers
a. Stop Payment Rights
If you have arranged in advance to allow a third party to make regular EFTs from the account(s) with us for money you owe them, you may stop payment of these preauthorized transfers from the account. You must notify us verbally or in writing at any time up to three (3) business days before the scheduled date of a preauthorized transfer. We may require written confirmation of the stop payment order to be made within fourteen (14) days of any verbal notification. If we do not receive the written confirmation, the verbal stop payment order will cease to be binding fourteen (14) days after it has been made.

b. Notice of Varying Amounts
If regular payments may vary in amount, the person you are going to pay is required to tell you ten (10) days before each payment when it will be made and how much it will be. You may choose instead to get this notice only when the payment would differ by more than a certain amount from the previous payment or when the account would fall outside certain limits that you set.

c. Liability for Failures on Preauthorized Transfers
If you order us to stop one of these payments three (3) business days or more before the transfer is scheduled, and we do not do so, we will be liable for your losses or damages.

12. Notices
We reserve the right to change the terms of our EFT services. We will mail or make accessible a notice to you at least twenty-one (21) days before the effective date of any change, as required by law. Use of any EFT service is subject to existing regulations governing the account with us and any future changes to those regulations.

13. Billing Errors
In case of errors or questions about EFTs, telephone us at 504-889-9090 or toll-free at 800-647-1689 and send us a written notice. We must hear from you no later than sixty (60) days after we sent the first statement on which the problem appears. In your notice:

• Tell us your name and account number.
• Describe the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
• Tell us the dollar amount of the suspected error.
If you tell us verbally, we may require that you send us your complaint or question in writing within ten (10) business days. We will tell you the results of our investigation within ten (10) business days after we hear from you and will correct any error promptly. For errors related to transactions occurring within thirty (30) days after the first deposit to the account (new accounts), we will tell you the results of our investigation within twenty (20) business days. If we need more time, however, we may take up to forty-five (45) days to investigate your complaint or question (ninety (90) days for POS (point of sale) transaction errors, new account transaction errors, or errors involving transactions initiated outside the United States). If we decide to do this, we will recredit the account within ten (10) business days (five (5) business days for Visa Debit Card transactions) for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not recredit the account.

If we decide after our investigation that an error did not occur, we will deliver or mail to you an explanation of our findings within three (3) business days after the conclusion of our investigation. If you request, we will provide you copies of documents (to the extent possible without violating other members’ rights to privacy) used in our conclusion that the error did not occur.

14. ATM Safety Notice
The following information is a list of safety precautions regarding the use of Automated Teller Machine (ATM) and night deposit facilities.

• Be aware of your surroundings, particularly at night.
• Consider having someone accompany you when the ATM or night deposit facility is used after dark.
• If another person is uncomfortably close to you at the time of your transaction, ask the person to step back before you complete your transaction.
• Refrain from displaying your cash at the ATM or night deposit facility. As soon as your transaction is complete, place your money in your purse or wallet. Count the cash later in the safety of your car or home.
• If you notice anything suspicious at the ATM or night deposit facility, consider using another ATM or night deposit facility or coming back later. If you are in the middle of a transaction and you notice something suspicious, cancel the transaction, take your ATM card or deposit envelope, and leave.
• If you are followed after making a transaction, go to the nearest public area where people are located.
• Do not write your Personal Identification Number or code on your ATM card.
• Report all crimes to law enforcement officials immediately.

Fund Availability of Deposits
“Fund Availability of Deposits” explains our policy for the availability of deposits to the checking accounts you have with us. Deposits to other accounts with us may be subject to longer holds on funds at our sole discretion.

1. General Policy
a. Policy for Members with Active Checking Accounts
If you have an active checking account, our policy is to make funds from your deposits available to you on the same business day that we receive your deposit. Funds from cash or electronic deposits may be available immediately. Funds from items deposited using Mobile Banking will generally be made available on the third (3rd) business day after the day we receive the deposit. We may make such funds available sooner based on such factors as credit worthiness, the length and extent of your relationship with us, transaction and experience information, and such other factors as we, in our sole discretion, deem relevant. Funds from deposits made at automated teller machines (ATMs) will not be available until the second (2nd) business day after the day of your deposit. However, funds from U.S. Treasury Checks, cash, and the first $225.00 of other check deposits will be available on the first business day after the day we receive your deposit.

b. Policy for Members without Active Checking Accounts
If you do not have an active checking account, our policy is to make funds from your deposits available to you on the second (2nd) business day after the day we receive the deposit. Funds from electronic deposits will be available on the day we receive the deposit. Funds from items deposited using Mobile Banking will generally be made available on the third (3rd) business day after the day we receive the deposit. Funds from the following deposits will be available on the first business day after the day of your deposit:

• U.S. Treasury checks payable to you
• Wire Transfers
• Checks drawn on NOFFCU

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Funds from the following deposits will be available on the first (1st) business day after the day of your deposit, if you make the deposit in person to one of our employees:

- Cash
- State and local government checks payable to you
- Cashier’s Certified and Traveler’s checks payable to you
- Federal Reserve Bank checks, Federal Home Loan Bank checks, and U.S. Postal Money Orders, if these items are payable to you.

**c. Deposits at Non-Proprietary ATMs**

Funds from any deposits (cash or checks) made at automated teller machines (ATMs) that we do not own or operate will not be available until the fifth business day after the day of your deposit. ATMs that we own or operate are identified with our logo or name. Once they are available, you can withdraw the funds in cash and we will use the funds to pay checks that you have written. For determining the availability of your deposits, every day is a business day, except Saturdays, Sundays, and Federal Holidays. If you make a deposit: (i) at a branch before 4:00 pm Monday through Thursday or 6:00 pm on Friday, (ii) at a drive-up window before 4:30 pm Monday through Friday, or (iii) at an ATM before 2:00 pm, on a business day that we are open, we will consider that day to be the day of your deposit. However, if you make a deposit after the applicable time stated above, or on a day we are not open, we will consider that the deposit was made on the next business day we are open.

**d. Deposits through the Mobile Deposit Service**

Funds from deposits made through our Mobile Deposit Service will generally be made available three (3) business days after we receive the deposit. Availability of funds deposited through Mobile Deposit may also be based on credit worthiness, the length and extent of your relationship with us, transaction and experience information and other factors as the Credit Union in its sole discretion, deems relevant.

**2. Reservation of Right to Hold**

In some cases, we will not make all of the funds that you deposit by check available to you on the business day after we receive your deposit. Depending on the type of check you deposit, funds may not be available until the second (2nd) business day after the day of your deposit. However, the first $225 of your deposit will be available on the first (1st) business day. If we are not going to make all of the funds from your deposit available on the first (1st) business day, we will notify you at the time you make your deposit. We will also tell you when the funds will be available. If your deposit is not made directly to one of our employees, or if we decide to take this action after you have left the premises, we will mail you the notice by the day after we receive your deposit. If you need the funds from a deposit right away, you should ask us when the funds will be available.

**3. Holds on Other Funds**

If we cash a check for you that is drawn on another financial institution, or if we provide cash back on a check you deposit, we may withhold the availability of a corresponding amount of funds that are already in the account you have with us. (We do this because the check can be returned by the institution on which it is drawn.) The funds withheld in an account will be available at the time funds from the check cashed would have been available. If we take a check for deposit that is drawn on another financial institution, we may make funds from the deposit available for withdrawal immediately but delay your availability to withdraw a corresponding amount of funds that you have on deposit in another account with us. The funds in the other account would then not be available for withdrawal until the time periods described in this disclosure for the type of check you deposited.

**4. Longer Delays May Apply**

We may delay your ability to withdraw funds from a check deposited into an account with us for an additional number of days under certain circumstances. Federal law provides exceptions to the federal funds availability schedules when:

- We believe a check you deposit will not be paid.
- You deposit checks totaling more than $5,525 on any one day.
- You deposit a check that has been returned unpaid.
- You have overdrawn an account with us repeatedly in the last six (6) months.
- There is an emergency, such as failure of communications or computer equipment.

We will notify you if we delay your ability to withdraw funds for any of these reasons, and we will tell you when the funds will be available. They will generally be available no later than the seventh (7th) business day after the day of your deposit.

**5. Special Rules for New Accounts**

The following rules may apply during the first thirty (30) days after you start a new account with us:

a. Funds from electronic direct deposits will be available on the day we receive the deposit.

b. Funds from deposits of wire transfers, and the first $5,525 of a day’s total deposits of cashier’s, certified, teller’s, traveler’s, and federal, state, and local government checks will be available on the first (1st) business day of the deposit if the deposit meets certain criteria (for example, the check must be payable to you). The excess over $5,525 may not be available until the ninth (9th) business day after the day of your deposit.

c. Funds from all other check deposits may not be available until the fifteenth (15th) business day after the day of your deposit.

**6. Foreign Checks**

Checks drawn on financial institutions located outside the United States are not subject to these policies. Such checks must be specifically identified and processed. Generally, availability of funds from foreign check deposits will be delayed until we have collected the funds from the institutions on which they are drawn.

**Important Information for Starting a New Account**

To help the government fight the funding of terrorism and money laundering activities, the U.S.A. Patriot Act requires all financial institutions to obtain, verify, and record information that identifies each person who starts an account. What this means for you: when you start an account, we will ask for your name, physical address, date of birth, taxpayer identification number, and other information that will allow us to identify you. We may also ask to see your driver’s license or other identifying documents. We will let you know what additional information is required.
## Our Privacy Notice

### FACTS

**WHAT DOES NEW ORLEANS FIREMEN’S FEDERAL CREDIT UNION DO WITH YOUR PERSONAL INFORMATION?**

<table>
<thead>
<tr>
<th>Why?</th>
<th>Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.</th>
</tr>
</thead>
</table>

**What?**

The types of personal information we collect and share depend on the accounts, products or services you have with us. This information can include:

- Name, address, Social Security Number, and income
- Account balances and payment history
- Credit history and credit scores

When you are *no longer* our member, we continue to share your information as described in this notice.

**How?**

All financial companies need to share members’ personal information to run their everyday business. In the section below, we list the reasons financial companies can share their members’ personal information; the reasons New Orleans Firemen’s Federal Credit Union chooses to share; and whether you can limit this sharing.

<table>
<thead>
<tr>
<th>Reasons we can share your personal information</th>
<th>Does New Orleans Firemen’s Federal Credit Union share?</th>
<th>Can you limit this sharing?</th>
</tr>
</thead>
<tbody>
<tr>
<td>For our everyday business purposes—such as to process your transactions, maintain the account(s) you have with us, respond to court orders and legal investigations, or report to credit bureaus</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>For our marketing purposes—to offer our products and services to you</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>For joint marketing with other financial companies</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>For our affiliates’ everyday business purposes—information about your transactions and experiences</td>
<td>No</td>
<td>We do not share</td>
</tr>
<tr>
<td>For our affiliates’ everyday business purposes—information about your creditworthiness</td>
<td>No</td>
<td>We do not share</td>
</tr>
<tr>
<td>For our affiliates to market to you</td>
<td>No</td>
<td>We do not share</td>
</tr>
<tr>
<td>For non-affiliates to market to you</td>
<td>No</td>
<td>We do not share</td>
</tr>
</tbody>
</table>

**Questions?**

Call us at 504-889-9090 or toll-free at 800-647-1689 or visit us online at www.noffcu.org.

**More information about your privacy continued on next page.**
<table>
<thead>
<tr>
<th><strong>Who We Are</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Who is providing this notice?</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>What We Do</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>How does New Orleans Firemen’s Federal Credit Union protect my personal information?</strong></td>
</tr>
<tr>
<td>To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards, secured files and buildings, procedural safeguards and safe record storage. We will continue to review and modify our security controls in the future to deal with changes in products, services and technology.</td>
</tr>
</tbody>
</table>

| **How does New Orleans Firemen’s Federal Credit Union collect my personal information?** |
| We collect your personal information, for example, when you  |
| • start an account  |
| • apply for a loan  |
| • use your credit or debit card  |
| • pay your bills  |
| • make deposits to or withdrawals from the accounts you have with us  |
| We also collect your personal information from others, including credit bureaus or other companies. |

| **Why can't I limit all sharing?** |
| Federal law only gives you the right to limit: |
| • sharing for affiliates’ everyday business purposes—information about your creditworthiness  |
| • affiliates from using your information to market to you  |
| • sharing for non-affiliates to market to you  |
| State laws and individual companies may give you additional rights to limit sharing. |

<table>
<thead>
<tr>
<th><strong>Definitions</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Affiliates</strong></td>
</tr>
<tr>
<td>Companies related by common ownership or control. They can be financial and nonfinancial companies.</td>
</tr>
<tr>
<td>• New Orleans Firemen’s Federal Credit Union has no affiliates.</td>
</tr>
</tbody>
</table>

| **Non-affiliates** |
| Companies not related by common ownership or control. They can be financial and nonfinancial companies. |
| • New Orleans Firemen’s Federal Credit Union does not share with non-affiliates so that they can market to you. |

| **Joint marketing** |
| A formal agreement between non-affiliated financial companies that together market financial products or services to you. Our marketing partners include: |
| • Insurance companies  |
| • Other financial service providers |
Our Helpful Overdraft Services

1. What You Need to Know about Us Paying Your Overdrafts and Our Service Charges

An overdraft occurs when the available balance of funds in the account you have with us is inadequate to cover a check or electronic transaction (such as with your debit card or through an ATM), but we elect to pay it anyway. We can cover your overdrafts in two different ways:

1. We have standard overdraft practices that come with the account. They are covered in Provision 6.I. of the MSA and this notice.
2. We also offer an overdraft protection service that draws funds from a savings or loan account you have with us, which may be less expensive than our standard overdraft practices. To learn more, ask us about these services or our overdraft plans or read about them in Provision 6.I. of the MSA.

This notice explains our standard overdraft practices.

2. What are the standard overdraft practices that come with the account?

We do authorize and pay overdrafts for the following types of transactions:

- Checks and other transactions made using the checking account number
- Automatic bill payments

We do not authorize and pay overdrafts for the following types of transactions unless you ask us to (see below):

- ATM transactions
- Everyday debit card transactions

We pay overdrafts at our discretion, which means we do not guarantee that we will always authorize and pay any type of transaction.

If we do not authorize and pay an overdraft, your transaction will be declined.

3. What service charges will be imposed if you pay my overdraft(s)?

While there is no charge to authorize us to pay your overdrafts, under our standard overdraft practices:

- We will impose a service charge of up to $31.00 each time we pay an overdraft.
- There is no limit on the total service charges we can impose on you for overdrawning the account (generally a service charge will be imposed for each overdraft transaction we pay on the account).

4. To authorize and pay overdrafts on your ATM and everyday debit card transactions

- If you also want us to authorize and pay overdrafts on ATM and everyday debit card transactions drawn on the account(s) you have with us, please tell us and we will check the “Pay Checks/ACH/Debit/ATM” box on your Member Service Agreement Part 1 (the account form (or other form we use)), which will be acknowledged when you sign the Member Service Agreement Part 1 (the account form (or other form we use)).

- If you do not want us to authorize and pay overdrafts on ATM and everyday debit card transactions drawn on the account(s) you have with us, please tell us and we will NOT CHECK the “Pay Checks/ACH/Debit/ATM” box on your Member Service Agreement Part 1 (the account form (or other form we use)), which will be acknowledged when you sign the Member Service Agreement Part 1 (the account form (or other form we use)).

Should you ever change your mind and would like to have us pay your overdrafts on ATM and everyday debit card transactions please tell us any time we are open for business and we can help you acknowledge your consent to pay these transactions.